



caring about you & your environment

15 September 1999

Report 99.534

Jane Perry
Committee Advisor
City Secretariat
Hutt City Council
Private Bag 3 19 12
LOWER HUTT

Dear Ms Perry

Request for a Deputation to the meeting of the Wellington Regional Council on 21 September 1999

Thank you for your letter of 15 September.

Following discussion with the Acting Chairperson (Cr Shields) the Hutt City Council's request for a deputation to attend our Council meeting on **Tuesday, 21 September** has been agreed to. A copy of your letter and this reply is being included in the Order Paper. Also, I attach a copy of our Standing Orders dealing with Deputations.

As you will be aware, the Council meeting will be held in the Council Chamber, Regional Council Centre, commencing at 9.30am.

Yours sincerely

TED MAGUIRE
Council Secretary

Attach.

**Participation
Through Petitions
and Deputations:**

65. (a) Public participation is also provided through the receipt of petitions and deputations. These are **normally** only received at appropriate Committee meetings.
- (b) Application **to** present petitions, or for deputations, shall set out their subject and be lodged with the General Manager at least five clear days before the date of the meeting concerned, and shall need the approval of the Chairperson. The Chairperson, in exceptional circumstances, may allow requests with less notice.

**Time Limits on
Petitions and
Deputations:**

66. Unless the meeting determines otherwise, no more than two people presenting a petition, or on a deputation, may address a meeting. A limit of three minutes shall be placed on each of them. The Chairperson shall advise speakers in advance of these requirements. After a deputation, members may put pertinent questions to the speakers. No member shall express an opinion upon, or discuss the subject, or move motions until the deputation has completed making its submissions and answering questions.