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Public Excluded

Report 01.350

22 May 2001

File: Q/7/10/1

Record of the Public Excluded Part of the Meeting of the General Manager Selection Sub-Committee held in the Chairman's Office, the Regional Council Centre, 142-146 Wakefield Street, Wellington on Tuesday, 24 April 2001 at 9.36am

Present

Councillors Macaskill (Chairperson), Buchanan, Shaw and Shields

Officers Present

Messrs Allard and Maguire

Public Excluded Business

Procedural Item

PEGMA1 **Apologies**

There were no apologies.

Matter for Consideration

PEGMA2 **Appointment of a General Manager from 1 January 2002**

Oral Report

File: Q/7/10/1

(1) Previous Policy and Finance Committee/Council Consideration

Draft Minutes of the above meetings were circulated.

(2) Next Steps

Engagement of Consultants

Mr Allard briefed the meeting on initial proposals received from Momentum Consulting Group and TMP Worldwide Advertising. Their cost structure was considered excessive. The meeting felt that while we must satisfy the requirements of the law, in the circumstances of this short term appointment we should limit the role of consultants and fresh proposals be sought on the following basis:

- An hourly charge for services provided
- Applications being made direct to the Council Chairperson with appropriate assistance from consultants to evaluate applications in light of the calibre of candidates.
- Advertising being confined to:
 - One insertion in daily papers in Auckland, Wellington and Christchurch
 - WRC and *Local Government New Zealand* websites (if possible)
 - WRC's "Career Steps"

Sign off of the Engagement of the Consultants

The sign off of an engagement of a consultant and any proposed advertising to be undertaken by email with ratification at the next formal meeting of the next Sub-Committee.

Staff Support

The Sub-Committee would be serviced by Mr Allard initially, but after he departs for overseas in May, Mr Maguire would take on this role. Also staff should not be involved in any assessment of the candidates.

Press Release

A draft press release would be prepared for release by the Chairperson.

Next Meeting

To be convened at a later date.

Resolved (Cr Buchanan/Cr Shields)

That the arrangements proposed above be confirmed.

The public excluded part of the meeting concluded at 10.15am.

CR SA MACASKILL
Chairperson

Date:

Policy and Finance Committee – 29 May 2001

To be moved:

<p>That the report of the Public Excluded part of the meeting of the General Manager Selection Sub-Committee held on 24 April, Items PEGMA1 and PEGMA2 be received.</p>
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