

Policy, Finance and Strategy Committee Wellington Regional Council

Minute extract from meeting held on 15 February 2005

Delegations to Committees and Chief Executive Officer

Resolved to Recommend to Council

- (1) That, subject to any subsequent delegation made by the Council, the Council retains the sole right to exercise all those powers, functions and duties described in Attachment 2 to Report 04.701.**
- (2) That the Chief Executive Officer, Barry Harris, be delegated all those powers, duties and functions described in Attachment 3 to Report 04.701 as amended by the following:**
 - (a) That the second bullet point in Section 2 of Attachment 3 of Report 04.701 be amended to read:**

In circumstances where timing imperatives preclude approval by Council in the six month review, approval has been obtained from the Council Chairperson and the relevant Committee Chairperson or chairpersons.
 - (b) That the second bullet point under General Conditions on page 2 of 3 of Attachment 3 to Report 04.701 be amended to read:**
 - In making a decision or carrying out a duty under delegated authority, the delegates must make themselves aware of and have regard to:**
 - Council's Long-term Council Community Plan and other relevant Council or committee approved plans, policies and strategies**
 - the political context in which they are working**
 - any statutory requirements**
 - possible conflicts of interest**
 - materiality of the decision made**
 - short and/or long term ramifications of the decision/choice to be made**
 - relative risk to the organization of the decision/choice to be made**
- (3) That Committees be delegated all those powers, duties and functions described in attachment 5 to Report 04.701.**

- (4) That any delegated decision must be made by those with the relevant powers who are at the lowest organisational level, unless that person determines that the decision should be escalated to a higher organisational level eg a manager or committee.**
- (5) That all existing delegations from the Council to the following committees be revoked:**
- (a) Policy, Finance & Strategy**
 - (b) Environment**
 - (c) Landcare**
 - (d) Passenger Transport**
 - (e) Regional Land Transport**
 - (f) Rural Services and Wairarapa**
 - (g) Utility Services**
 - (h) Policy, Finance and Strategy Subcommittee (now named the Planning and Monitoring Subcommittee)**
- (6) That all existing delegations from the Council to the Chief Executive be revoked.**
- (7) That the Chief Executive Officer, Barry Harris, be delegated the power to revoke any delegation from the Council to any officer made on or before 15 February 2005.**
- (8) That notwithstanding (6) above, the ongoing validity of any existing sub-delegation made by the Chief Executive Officer to any officer of any power, duty or function delegated to the Chief Executive Officer by the Council be confirmed, but reserve to the Chief Executive Officer the ongoing power to revoke any such sub-delegation at any time.**
- (9) That the proposed new framework for officer delegations be amended by replacing the second bullet point on page 5 of Report 04.701 with:**
- “Any limits set on the power of sub-delegation must be made in writing by the delegator when delegating their powers and will take effect when receipt of the advice has been confirmed in writing by the delegatee”.**