

**Report 05.690**

6 December 2005

File: E/06/24/02

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**Report of the Meeting of the Planning and Monitoring Sub-Committee held in the Wellington Regional Council Committee Room, 142 Wakefield Street, Wellington on Tuesday, 6 December 2005 at 9.30am**

**Matters for Council Decision are shown in bold type and enclosed in a box.**  
*Matters for Information of Council are in italic type.*

**Present**

Councillors Aitken (Chairperson), Buchanan and Wilde

**Officers Present**

Messrs Allard, Benham, Cutler, Jackson, Reay and Turfrey

**In Attendance**

Dorothy Robinson (Consultant)

**Public Business**

**Procedural Items**

PMS 20     **Apologies**

*Resolved*

*(Cr Aitken/Cr Buchanan)*

*That the Subcommittee*

*Accept the apologies for absence from Councillors Kirton and McDavitt.*

**PMS 21 Public Participation**

There were no members of the public who wished to participate in the meeting.

**PMS 22 Confirmation of Minutes**

*Resolved*

*(Cr Aitken/Cr Buchanan)*

*That the Subcommittee*

*Confirm the minutes of 17 October 2005, Report 05.671.*

**Matters for Consideration****PMS 23 OAG Review of Greater Wellington's Self-Assessment as Part of the Audit of the LTCCP 2006-16**

**Report 05.670**

File: SP/03/05/02

**Resolved**

**(Cr Aitken/Cr Buchanan)**

**That the Committee recommends that Policy, Finance and Strategy Committee**

- (1) Note that the review undertaken of the Self-Assessment Questionnaire as part of the LTCCP Audit, has overall confirmed the strength of this Council's processes.**
- (2) Note that officer have raised with Audit areas of apparent contradiction or misunderstanding.**

**Noted**

The subcommittee recommended that the council make comments to LGNZ on the entire LTCCP audit process. To be documented are the experience the council has had to date, the outcome, and if the exercise was considered to be worthwhile.

**PMS 24 Report on Quantitative Research on Be the Difference**

**Report 05.672**

File: CM/01/09/03

**Resolved**

**(Cr Aitken/Cr Buchanan)**

**That the Committee**

- (1) Receive the report.**
- (2) Note the content of the report and attachments.**

PMS 25 **Communications Strategy 2006 - 09****Report 05.658**

File: CM/01/09/03

**Resolved****(Cr Aitken/Cr Wilde)**

**That the Committee recommends to the Policy, Finance and Strategy Committee that:**

- (1) Receive the report.**
- (2) Request the Planning and Monitoring Subcommittee to undertake a comprehensive review of Greater Wellington's communications across the whole organization.**
- (3) Request the Chief Executive to prepare the draft Terms of Reference, and outline the process, including the timeframe, on the proposed review for consideration by the Planning and Monitoring Subcommittee in late January 2006.**

**Noted**

The Subcommittee would be able to conduct the proposed review under its terms of reference, if so directed by the Policy, Finance and Strategy Committee.

PMS 26 **Questions**

There were no questions.

PMS 27 **General**

There were no matters of general business.

Morning Tea Adjournment.

PMS 28 **Exclusion of the Public****Report 05.679**

File: E/06/24/01

*Resolved**(Cr Aitken/Cr Buchanan)*

*That the public be excluded from the following part of the proceedings of this meeting namely:*

*Performance Agreement for the Chief Executive – Chairman Buchanan*

*The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<i>General subject of each matter to be considered:</i>	<i>Reason for passing this resolution in relation to each</i>	<i>Ground under section 48(1) for the passing of this resolution</i>
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<i>Performance Agreement for the Chief Executive – Chairman Buchanan</i>	<i>Because of the need to protect the privacy of natural persons.</i>	<i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist, (ie to protect the privacy of natural persons)</i>
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*This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.*

10.40am      The open part of the meeting closed.

Cr J E AITKEN  
Chairperson  
Date:

**Policy, Finance and Strategy Committee – 15 December 2005**

*To be moved*

**That the Committee**

**Adopt the report of the meeting of the Planning and Monitoring Subcommittee held on 6 December 2005, Items PMS20 to PMS28 inclusive.**