

Report **05.585**
Date 20 October 2005
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Committee **CDEM Group**
Author **Dr Roger Blakeley, Chairperson, Co-ordinating Executive Group**

CDEM Group meeting dates for 2006

1. Purpose

To inform the members of the CDEM Group of the meeting dates for 2006.

2. Background

The Terms of Reference for the CDEM Group state that it will hold meetings at such frequency, times and places as agreed for the performance of the functions, duties and powers delegated to it under the Terms of Reference. However, there are to be at least two meetings per year.

3. Proposed meeting dates for the CDEM Group

In order to accommodate the key dates for the Co-ordinating Executive Group (CEG) meetings, it is proposed that the CDEM Group meet on the following dates in 2006:

- **Thursday 4 May 2006 2.00pm.**
- **Thursday 2 November 2006 2.00pm.**

The venue for the meetings will be at Greater Wellington Regional Council, Council Chamber, Level 5.

4. Recommendation

That the CDEM Group meet on the following dates in 2006:

- 1. Thursday 4 May 2006 at 2.00 pm*
- 2. Thursday 2 November 2006 at 2.00 pm*

Report prepared by:

Dr Roger Blakeley
Chairperson, Co-ordinating Executive
Group