

Report **05.601**
Date 26 October 2005
File Z/1/4/20

Committee **CDEM Group**
Author **Dr Roger Blakeley, Chairperson, Co-ordinating**
 Executives Group

CDEM Group Appointments

1. Purpose

To request that the Wellington Region Civil Defence Emergency Management Group (CDEM Group) delegate its power to make CDEM Group appointments to the Chairperson, Wellington Region CDEM Group.

2. Group appointments in the CDEM Group Plan

Appendix 4 of the Group Plan lists the statutory and non-statutory appointments made by the CDEM Group to give effect to its structural arrangements. These are Group Controller (and alternates), Group Recovery Manager (and alternate), Local Controllers and (alternates), Local Recovery Managers and Lifelines Co-ordinators.

However, the list is already out of date because of staff changes. Such changes will obviously occur again. Yet it is important that the Group's appointments are kept current as some appointments come with statutory powers.

3. Delegated Authority to Chairperson, CDEM Group

Appointments must be made by the CDEM Group. Nominations for appointments are received from member authorities. However, as the Group is meeting twice a year, a process is required to make appointments as soon as "vacancies" occur.

It is proposed, therefore, that the CDEM Group delegates responsibility for making CDEM Group appointments to its Chairperson. The CDEM Group will ratify any new appointments at the earliest opportunity, that is, its next meeting.

Appendix 4 of the CDEM Group Plan will be fully updated when practical to do so.

4. Conclusion

Allowing the Chairperson of the CDEM Group to approve Group appointments will ensure that the Wellington CDEM Group always has authorised personnel in place in the event of an emergency.

5. Recommendation

That the CDEM Group:

- 1. delegate the authority to make CDEM Group appointments to the Chairperson, CDEM Group.*
- 2. ratify new CDEM Group appointments at the earliest opportunity, that is, its next meeting.*

Report prepared by:

Dr Roger Blakeley

Chairperson, Co-ordinating Executives Group