

Report 05.707

6 December 2005

File: E/06/24/02

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Minutes of the Meeting of the Planning and Monitoring Sub-Committee held in the Wellington Regional Council Committee Room, 142 Wakefield Street, Wellington on Tuesday, 6 December 2005 at 9.30am

Present

Councillors Aitken (Chairperson), Buchanan and Wilde

Officers Present

Messrs Allard, Benham, Cutler, Jackson, Reay and Turfrey

In Attendance

Dorothy Robinson (Consultant)

Public Business

Procedural Items

PMS 20 **Apologies**

Resolved

(Cr Aitken/Cr Buchanan)

That the Subcommittee

Accepts the apologies for absence from Councillors Kirton and McDavitt.

PMS 21 **Public Participation**

No members of the public wished to participate in the meeting.

PMS 22 **Confirmation of Minutes**

Resolved

(Cr Aitken/Cr Buchanan)

That the Subcommittee

Confirms the minutes of 17 October 2005, Report 05.671.

Matters for Consideration

PMS 23 **OAG Review of Greater Wellington's Self-Assessment as Part of the Audit of the LTCCP 2006-16**

Report 05.670

File: SP/03/05/02

Resolved

(Cr Aitken/Cr Buchanan)

That the Committee recommends that Policy, Finance and Strategy Committee

- (1) Notes that the review undertaken of the Self-Assessment Questionnaire as part of the LTCCP Audit, has overall confirmed the strength of this Council's processes.*
- (2) Notes that officers have raised with Audit, areas of apparent contradiction or misunderstanding.*

Noted

The subcommittee recommended that the council make comments to LGNZ on the entire LTCCP audit process. To be documented are the experience the council has had to date, the outcome, and if the exercise was considered to be worthwhile.

PMS 24 **Report on Quantitative Research on *Be the Difference***

Report 05.672

File: CM/01/09/03

Resolved

(Cr Aitken/Cr Buchanan)

That the Committee

- (1) Receives the report.*
- (2) Notes the content of the report and attachments.*

PMS 25 **Communications Strategy 2006 - 09**

Report 05.658

File: CM/01/09/03

Resolved

(Cr Aitken/Cr Wilde)

That the Committee recommends to the Policy, Finance and Strategy Committee that it:

- (1) Receives the report.*
- (2) Requests that the Planning and Monitoring Subcommittee undertakes a comprehensive review of Greater Wellington's communications across the whole organisation.*
- (3) Requests that the Chief Executive prepares the draft Terms of Reference, and outlines the process, including the timeframe, on the proposed review for consideration by the Planning and Monitoring Subcommittee in late January 2006.*

Noted

The Subcommittee would be able to conduct the proposed review under its terms of reference, if so directed by the Policy, Finance and Strategy Committee.

PMS 26 **Questions**

There were no questions.

PMS 27 **General**

There were no matters of general business.

Morning Tea Adjournment.

PMS 28 **Exclusion of the Public**

Report 05.679

File: E/06/24/01

Resolved

(Cr Aitken/Cr Buchanan)

That the public be excluded from the following part of the proceedings of this meeting namely:

Performance Agreement for the Chief Executive – Chairman Buchanan

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered:</i>	<i>Reason for passing this resolution in relation to each</i>	<i>Ground under section 48(1) for the passing of this resolution</i>
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<i>Performance Agreement for the Chief Executive – Chairman Buchanan</i>	<i>Because of the need to protect the privacy of natural persons.</i>	<i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist, (ie to protect the privacy of natural persons)</i>
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This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.

10.40am The open part of the meeting closed.

Cr J E AITKEN
Chairperson
Date: