

MINUTES

SUBJECT CEG Meeting

WHEN 2 October 2006 at 10:05 am

WHERE Council Chamber
Porirua City Council

FILE NUMBER E/06/23/04

PRESENT Mike Chapman PCC
Andrew Dalziel, WCC
Ray Kennedy, NZFS
Griff Page, SWDC
Greg Phillips, C&CDHB (for Margot Mains)
Wes ten Hove, MDC
Rob Williams, KCDC (for Mark Dacombe)
Pieri Munro, NZP

IN ATTENDANCE Jane Bradbury, GWRC
Keith Evans, MCDEM
Jo Guard, GWRC
Marshall Hyland, PCC
Paul Nickalls, HCC
Rian van Schalkwyk, GWRC
Alan Walker, MCDEM
David Etchells, HVDHB
Don McGuire, KCDC
Alaistair McMillan, NZP
Jock Darragh, WCC

1. Apologies

Resolved

(Dalziel/Chapman)

That the apologies for absence from Roger Blakeley (PCC), David Benham, (GWRC), Max Pedersen (UHCC), Margot Mains, (C & CDHB), David Kelly (HCC), Marty Grenfell (UHCC), and Warwick Frater (HVDHB) be accepted.

That the apologies for absence from Roger Blakeley (PCC), David Benham, (GWRC), Max Pedersen (UHCC), Margot Mains, (C & CDHB), David Kelly (HCC), Marty Grenfell (UHCC), and Warwick Frater (HVDHB) be accepted.

2. Confirmation of Minutes of Meeting held 3 April 2006

Resolved

(Page/Williams)

That the minutes of the last meeting be accepted as a true and correct record of that meeting.

3. Exercise Capital Quake '06

Report 06.512

File Z/01/04/19

Resolved

(Williams/Chapman)

That the CEG:

1. *receives the report; and*
2. *notes the contents.*

4. Pandemic progress report

Report 06.508

File Z/01/04/19

Resolved

(Dalziel/Page)

That the CEG:

1. *receives the report; and*
2. *notes the contents.*

Noted

Exercise Denniston, scheduled for May 2007, has had a name change and will now be referred to as 'Exercise Cruickshank'.

Keith Evans reported that Alan Walker is still the contact for pandemic planning at the Ministry of Civil Defence & Emergency Management.

5. CDEM Group work programme progress report

Report 06.518

File Z/01/04/19

Resolved

(Williams/Chapman)

That the CEG:

1. *receives the report;*
2. *notes the contents;*
3. *recommend to the CDEM Group that the CDEM Group Public Information and Media Management Plan be adopted;*
4. *recommend to the CDEM Group that the CDEM Group Welfare Management Plan be adopted; and*
5. *recommend that the CDEM Group provides financial assistance to obtain the services of a Welfare Manager.*

6. The New Zealand Emergency Preparedness Network – Jim Higgins: Chief Executive, Local Government On Line, and Matthew Nolan, Local Government On Line

Noted

Jim Higgins and Matthew Nolan gave a *Powerpoint* presentation on 'Readynet', a Local Government On Line initiative. 'Readynet' is a database that enables Councils, schools, neighbourhood support groups and other organisations to access emergency plans and send text messages, emails etc in emergency situations.

The system is currently being trialled in Hutt City Council's Emergency Management Office.

7. Community preparedness survey results

Report 06.505

File Z/01/04/01

Resolved

(ten Hove/Dalziel)

That the CEG:

1. *receives the report; and*
2. *notes the contents.*

Noted

Rian van Schalkwyk comments that Taranaki group is the only other group in New Zealand conducting similar surveying techniques.

8. 'Exercise Backblast' – presentation by Marshall Hyland, Emergency Management Officer, Porirua City Council

Marshall Hyland gave an oral presentation outlining Exercise 'Backblast'. The exercise is aimed at bringing all the Councils together to exercise the four response teams in the Region. This exercise will be held over two days in February 2007.

9. Strategy for disposal of sewage during a disaster

Report 06.513

File Z/01/04/01

Resolved

(Williams/Page)

That the CEG:

1. *receives the report;*
2. *endorses the Strategy for Disposal of Sewage during a Disaster;*
3. *approves the continuance of the Kestrel Group to lead the remainder of the project; and*
4. *approves an amount of not exceeding \$10,000 to complete the project according to the CDEM Group's financial arrangements (GW 50% and TAs 50%).*

10. Combined Hutt Valley Civil Defence and Rural Fire

Report 06.510

File Z/01/04/01

Resolved

(ten Hove/Dalziel)

That the CEG:

1. *receives the report; and*
2. *notes the contents.*

Noted

Paul Nickalls comments that they are anticipating a greater capacity and redundancy with additional resources under this new arrangement. The savings are likely to be felt mostly in the Rural Fire area. The change is to take effect from 1 November 2006. An Emergency Operations Centre will continue to be maintained at Upper Hutt City Council.

11. Update on CDEM Group public education initiatives

Report 06.509

File Z/01/04/01

Resolved

(Page/ten Hove)

That the CEG:

1. *receives the report; and*
2. *notes the contents.*

7. CEG meeting dates for 2007

Report 06.502

File Z/1/4/19

Resolved

(Page/Williams)

That the CEG meet on the following dates in 2007:

1. *Monday 2 April 2007 10.00 am at Upper Hutt City Council; and*
2. *Monday 1 October 2007 10.00 am at Porirua City Council.*

8. General Business

Keith Evans mentioned that the Ministry of Civil Defence & Emergency Management is researching effective warning systems. A completion date for this work is unavailable at this time.

The meeting closed at 11.21 am.

Jane Bradbury, Acting Chairperson

Date: