



Report 08.176

31 March 2008

File: E/06/29/02

m:wpdata\rept&a\08.176

Report of the meeting of the Transport and Access Committee held in the Wellington Regional Council Chamber, Regional Council Centre, 142 Wakefield Street, Wellington on Wednesday, 26 March 2008 at 9.31am

Matters for Council decision are shown in bold type and enclosed in a box.
Matters for information of Council are in italic type.

Present

Councillors Glensor (Chairperson), Bruce, Burke, Greig, Wilde, and Wilson.

Officers Present

Baxter, Beck, Davis, Gabara, Hastie, Hayes, R. Hewitt, Kole, Reay, Richardson, Ryan, and Saywell.

Public Business

T&A 25 **Apologies**

There were no apologies.

T&A 26 **Conflict of Interest declarations**

There were no declarations of conflict of interest.

T&A 27 **Public Participation**

Tabled

Renewable Energy: issues related to rail in the Wellington Region. Paper presented to Greater Wellington Regional Council Sustainability Committee 18 March 2008. Paula Warren.

Making the most of existing Transport Infrastructure. Paper presented to Greater Wellington Regional Council Transport and Access Committee March 26 2008. Paula Warren.

To: GWRC Transport and Access Committee meeting 26 March 2008. Chris Horne.

Councillor Wilde joined the meeting at 9.40 am.

Paula Warren spoke on electrification of the region's rail network, and on making the most of the existing transport infrastructure.

Paul Whitton of Mana Coach Services expressed support for the Kapiti integrated ticketing system, Park and Ride facilities, and Quality Partnership Agreements.

Chris Horne voiced opposition to the placing of *Contravision* on bus windows, and advocated a law change to enable bus services to more effectively maintain their schedules.

T&A 28 **Confirmation of Minutes**

Resolved

(Cr Greig/Cr Wilson)

That the Committee confirms the minutes of the meeting of 13 February 2008, Report 08.108.

Transport

T&A 29 **Kapiti Integrated Ticket**

Report 08.158

File: TD/03/04/011

Resolved

(Cr Glensor/Cr Wilson)

That the Committee:

- (1) Receives the report.*
- (2) Notes the content of the report.*
- (3) Agrees to introduce an integrated monthly fare/ticket for Paraparaumu bus and train users on an up to 4 month trial basis, subject to sufficient funding for the trial being freed up from reducing poor performing services.*
- (4) Notes that the trial can be ended by either party, as per written agreement.*
- (5) Agrees to investigate charging at park-and-rides and to report back to the Transport and Access Committee.*
- (6) Asks officers to report back further on an actual timetable and the specifics of the evaluation.*

T&A 30 **Operational Plan delegation**

Report 08.149

File: TD/02/02/03

Resolved

(Cr Wilde/Cr Greig)

That the Committee:

- (1) Receives the report.*
- (2) Notes the content of the report.*

- | |
|---|
| <p>(3) Requests that Council adds to the delegations of the Transport and Access Committee the ability to adopt amendments to the Regional Passenger Transport Operational Plan.</p> |
|---|

- (4) *Agrees that the Committee retains an oversight of the Regional Passenger Transport Operational Plan so as to ensure it adheres to the vision, objectives, and policies of the Regional Passenger Transport Plan.*
- (5) *Agrees that the Committee will review the Regional Passenger Transport Operational Plan in its entirety at least once a year.*
- (6) *Agrees that the Committee must approve any changes to the Regional Passenger Transport Operational Plan that, in the opinion of the Chief Executive, could or are intended to materially affect the Committee's decision-making*

- (7) Requests that Council delegates to the Chief Executive authority to incorporate in the Regional Transport Operational Plan previous Council decisions and current policy, provided that such changes continue to accurately reflect and will not result in any material change to any Council decision or policy.**
- (8) Requests that Council delegates to the Chief Executive authority to make formatting and structural changes to the Regional Passenger Transport Operational Plan provided these changes will not result in any material change to any Council decision or policy**

T&A 31 **Divisional Manager's Report**

Report 08.148

File: E/06/29/03

Resolved

(Cr Greig/Cr Burke)

That the Committee:

- (1) *Receives the report.*
- (2) *Notes the content of the report.*
- (3) *Agrees to re-institute Quality Partnership Agreement meetings, but with greater emphasis and control over agenda content.*
- (4) *Agrees to establish a Quality Partnership Agreement in the Wairarapa.*

Noted

The Committee thanked Officers for the work they put into the seven community forums to discuss public transport issues.

T&A 32 **Rail projects update presentation** (as given to LTNZ)

Angus Gabara gave a *Powerpoint* presentation.

The meeting was adjourned between 10.40 am and 11.00 am for morning tea.

T&A 33 **Tax reform – Removing Barriers to Sustainable Transport**

Report 08.131

File: TP/11/01/02

Resolved

(Cr Glensor/Cr Wilson)

That the Committee:

- (1) Receives the report.*
- (2) Notes the content of the report.*
- (3) Agrees that the Chairman on behalf of the Transport and Access Committee canvasses the opinions of Local Authorities, and if support can be gained, commences discussions with Central Government for tax reforms to minimise the fringe benefit tax costs on travel plan measures in line with the Government’s transportation and environment policies.*

T&A 34 **Draft Regional Walking Plan**

Report 08.147

File: TP/11/09/03

Resolved

(Cr Greig/Cr Bruce)

That the Committee:

- (1) Receives the report.*
- (2) Notes the content of the report.*

Access

T&A 35 Establishment of a Disability Reference Group

Report 08.150

File: E/06/29/03

Resolved

(Cr Wilson/Cr Wilde)

That the Committee notes:

- (1) The progress made relating to the establishment of a Greater Wellington Disability Reference Group.*
- (2) That officers will report on a substantive proposal for the establishment of a Greater Wellington Disability Reference Group to the Committee's meeting on 26 June 2008.*

T&A 36 Disability Liaison Role

Report 08.162

File: E/06/29/03

Resolved

(Cr Greig/Cr Wilson)

That the Committee:

- (1) Receives the report.*
- (2) Notes the content of the report.*
- (3) Notes the allocation of the disability liaison role within the Council's Public Transport Division to Anke Kole.*

T&A 37 General

Councillor Greig

- Discussed a perceived lack of liaison between public transport and events centres in relation to providing services for concert-goers. Officers were asked to brief the next Committee meeting.
- Asked whether the Council had any involvement with "Graffiti Busters". Officers were asked to follow-up.

Councillor Bruce, with regard to the Draft Regional Walking Plan, suggested that walking and cycling be separated, particularly in regard to cycle storage. Officers were asked to follow-up.

T&A 38 **Exclusion of the public**

Report 08.160

(Cr Burke/Cr Wilde)

That the Committee

Excludes the public from the following part of the proceedings of this meeting namely:

Kapiti Railway Stations Implementation Programme

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| <i>General subject of each matter to be considered</i> | <i>Reasons for passing this resolution in relation to each</i> | <i>Ground under section 48(1) for the passing of this resolution</i> |
|---|---|---|
|---|---|---|

| | | |
|--|--|--|
| <i>Kapiti Railway Stations Implementation Programme:</i> | <i>The information contained in this report relates to the risks and opportunities associated with the development of Kapiti railway stations and outlines a proposed implementation plan.</i> | <i>That the public conduct of the whole or relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist under section 7(2)(h) of the Local Government Official Information and Meetings Act 1987 (i.e. to enable Greater Wellington to carry out, without prejudice or disadvantage, commercial activities).</i> |
|--|--|--|

| | | |
|--|---|--|
| | <i>Having this part of the meeting open to the public would disadvantage the Council's commercial activities as it would reveal the Council's rail development strategies in the Kapiti area.</i> | |
|--|---|--|

Greater Wellington has not been able to identify

*a public interest
favouring disclosure of
the particular
information above in
public proceedings of
the meeting that would
override the identified
prejudice.*

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.

The open part of the meeting closed at 11.31 am.

Cr PE GLENSOR
Chairman

Date:

Wellington Regional Council – 7 April 2008

To be moved:

That Council

Adopts the report of the meeting of the Transport and Access Committee held on 26 March 2008, items T&A 25 to T&A 38 inclusive.



Report 08.149
Date 17 March 2008
File TD/02/02/03

Committee Transport & Access Committee
Author Adam Lawrence Public Transport Planner

Operational Plan delegation

1. Purpose

The purpose of this report is to agree delegations for approving updates to the Regional Passenger Transport Operational Plan.

2. Significance of the decision

The matters for decision in this report **do not** trigger the significance policy of the Council or otherwise trigger section 76(3)(b) of the Local Government Act 2002.

3. Background

The Regional Passenger Transport Operational Plan (Operational Plan) is a non-statutory document providing detailed guidelines, methods and targets for implementing the Regional Passenger Transport Plan.

The Operational Plan contains details which were previously contained in the Draft Passenger Transport Plan (Nov 2006) but removed to enable the Regional Passenger Transport Plan (Aug 2007) to focus on providing a robust policy framework that is responsive to changes in community needs and operating conditions.

As the Operational Plan contained material that would previously have been approved by Council as part of the Regional Passenger Transport Plan the Committee passed a resolution requiring that all changes to the Operational Plan be adopted by Council before coming into effect (**Report 07.459**). The Committee also agreed a procedure for updating the Operational Plan and requested a delegation from Council to approve amendments to the Operational Plan themselves (**Report 07.460**). These procedures were to be reviewed after one year but with quarterly updates.

The role of the Committee in approving the Operational Plan is primarily to ensure the Operational Plan continues to adhere to and deliver on the vision, objectives and policies of the Regional Passenger Transport Plan.

The Operational Plan was last updated in November 2007 with significant updates to its structure and fares, marketing and network planning sections (Reports 07.735 and 07.736). At that meeting the Committee asked that officers review the delegations for updating the Operational Plan, suggesting that at least some of the changes could be approved at an officer level.

4. Comment

The Operational Plan contains important guidelines, methods and targets, including standards and guidelines intended to guide Committee decisions. It is appropriate therefore that the Committee retain an oversight of the Operational Plan.

The Operational Plan also includes guidelines, methods and targets that implement Council decisions and policy. This material need not be approved by the Committee as it simply reflects current Council decisions and policy.

The Operational Plan also provides detailed background information on the passenger transport network including information on supply and demand, details on the ticketing system and how marketing and information is being applied. Again, the Committee need not be involved in approving this material as it is factual in nature.

And the Committee need not be involved in formally approving changes to the formatting and structure of the Operational Plan.

It is therefore suggested that the Committee should:

1. Retain an oversight of the Operational Plan, and review the Operational Plan in its entirety at least once a year.
2. Approve any changes that, in the opinion of the Chief Executive, could or are intended to materially affect the Committee's decision-making.
3. Endorse, for Council approval, a delegation to the Chief Executive authority to incorporate in the Operational Plan previous Council decisions and current policy, provided that such changes continue to accurately reflect, and will not result in any material change, to Council decisions or policies.
4. Endorse, for Council approval, a delegation to the Chief Executive authority to make formatting and structural changes to the Operational Plan.

The Chief Executive may choose to delegate all or some of these powers to the Divisional Manager, Public Transport.

5. Communication

No communications are required.

6. Recommendations

That the Committee:

1. **Receives** the report.
2. **Notes** the content of the report.
3. **Requests** that Council add to the delegations of the Transport and Access Committee the ability to adopt amendments to the Regional Passenger Transport Operational Plan.
4. **Agrees** that the Committee retain an oversight of the Regional Passenger Transport Operational Plan so as to ensure it adheres to the vision, objectives and policies of the Regional Passenger Transport Plan.
5. **Agrees** that the Committee will review the Regional Passenger Transport Operational Plan in its entirety at least once a year.
6. **Agrees** that the Committee must approve any changes to the Regional Passenger Transport Operational Plan that, in the opinion of the Chief Executive, could or are intended to materially affect the Committee's decision-making.
7. **Requests** that Council delegates to the Chief Executive authority to incorporate in the Regional Transport Operational Plan previous Council decisions and current policy, provided that such changes continue to accurately reflect and will not result in any material change to any Council decision or policy.
9. **Requests** that Council delegates to the Chief Executive authority to make formatting and structural changes to the Regional Passenger Transport Operational Plan provided these changes will not result in any material change to any Council decision or policy.

Report prepared by:

Report approved by:

Report approved by:

Adam Lawrence
Public Transport Planner

Brian Baxter
Manager, Design and
Development

Wayne Hastie
Divisional Manager, Public
Transport