



Report 10.613  
Date 10 November 2010  
File E/09/17/05

Committee Council  
Author Fran Wilde, Chair

## Proposed committee structure for the 2010-2013 triennium

### 1. Purpose

To consider a proposed committee structure for the 2010-2013 triennium.

### 2. Significance of the decision

The matters in this report do not trigger the significance policy of the Council or otherwise trigger section 76(3)(b) of the Local Government Act 2002.

### 3. Background and Comment

#### 3.1 Committee structure

The Local Government Act 2002 empowers the Council to appoint the committees, subcommittees and other subordinate decision-making bodies that it considers appropriate. The Council may also appoint joint committees with other local authorities. Non-elected members may be appointed to committees and subcommittees.

The Council is required to have a Regional Transport Committee and be part of a Civil Defence Emergency Management Group, which is a joint committee. The previous Council resolved that the Wellington Regional Strategy Committee and Te Upoko Taiao – Natural Resource Plan Committee would not be disestablished following the 2010 triennial Council elections.

I recommend the proposed committee structure detailed in **Attachment 1**.

## 3.2 Terms of Reference

Terms of reference are an important mechanism by which the Council is able to allocate responsibilities to committees. Each committee will need to have its own terms of reference. **Attachment 1** contains a list of the proposed functions of each committee.

It is anticipated that officers, in consultation with Committee Chairs, will prepare terms of reference for the committees and that Council will adopt the terms of reference and committee delegations at its meeting on 14 December 2010.

### 3.2.1 Te Upoko Taiao – Natural Resource Plan Committee

Te Upoko Taiao – Natural Resource Plan Committee is scheduled to meet before the review of the committee terms of reference will be completed. For this reason it is proposed that the terms of reference for Te Upoko Taiao – Natural Resource Plan Committee in existence in the previous triennium be retained for the next meeting of the Te Upoko Taiao – Natural Resource Plan Committee subject to an amendment enabling a Councillor member who is not the Chair of the Council to be appointed as the Council Co-Chair of the Committee.

### 3.2.2 Wellington Regional Strategy Committee

The Wellington Regional Strategy Committee is scheduled to meet on 30 November 2010. Its existing terms of reference continue to apply.

### 3.2.3 Regional Transport Committee

Section 105 of the Land Transport Management Act 2003 (the Act) requires, as soon as practicable after each triennial election, each regional council to establish a regional transport committee for its region.

The Act sets out the responsibilities and powers of this Committee, these matters are reflected in the Committee's terms of reference.

The proposed terms of reference for Greater Wellington's Regional Transport Committee are outlined in **Attachment 2**.

## 4. Communication

No external communication is required as a result of this report.

## 5. Recommendations

*That the Council:*

1. ***Receives the report.***
2. ***Notes the content of the report.***
3. ***Adopts the committee structure as outlined in Attachment 1 to this report.***

4. *Agrees that the terms of reference for Te Upoko Taiao – Natural Resource Plan Committee established in the previous triennium continue for the next meeting of the Te Upoko Taiao – Natural Resource Plan Committee subject to an amendment to enable a Councillor member who is not the Chair of the Council to be appointed as the Councillor Co-Chair of the Committee.*
5. *Adopts the terms of reference for the Regional Transport Committee as set out in Attachment 2 to this report.*

Report prepared by:

**Fran Wilde**  
Chair