

**Minutes of the Meeting of the Civil Defence Emergency Management Group held in the Council Chamber, Regional Council Centre, 142 Wakefield Street, Wellington, on Thursday, 6 May 2010 at 2.02 pm**

**Present**

Councillor Wilde (Acting Chair)	(Greater Wellington Regional Council)
Mayor Brash	(Porirua City Council)
Mayor Daniell	(Masterton District Council)
Mayor McPhee	(Carterton District Council)
Mayor Rowan	(Kapiti Coast District Council)
Mayor Staples	(South Wairarapa District Council)
Cr McKinnon, deputising for Mayor Prendergast	(Wellington City Council)
Cr Styles, deputising for Mayor Ogden	(Hutt City Council)

**CDE 75 Apologies**

*Moved* (Cr Wilde/Mayor Brash)

*That the CDEM Group accepts the apologies for absence from Mayor Guppy and Mayor Prendergast.*

**CDE 76 Public Participation**

Murray Cooper spoke on his perceived lack of interaction between local bodies and earthmoving contractors on civil defence matters.

CDE 77 **Confirmation of Minutes of 5 November 2009**

*Moved* (Mayor McPhee/Mayor Daniell)

*That the CDEM Group*

*Confirms the minutes of the meeting held on 5 November 2009, Report 09.703.*

The motion was **CARRIED**.

CDE 78 **Shared Services Review of Civil Defence Emergency Management**

Dr Roger Blakeley, CEO Porirua City Council, gave an oral report.

*Moved* (Cr Styles/Mayor Rowan)

*That:*

- 1. The CDEM Group receives and notes Dr Blakeley's oral report.*
- 2. Decision papers regarding shared services on emergency management be tabled at CEG and CDEM Group meetings for approval.*

The motion was **CARRIED**.

CDE 79 **Accession Agreement between Wellington CDEM Group and GNS Sciences**

The report was introduced by Rian van Schalkwyk, Manager, Emergency Management Greater Wellington.

**Report 10.191**

File: Z/01/04/20

*Moved* (Mayor Staples/Mayor Brash)

*That the CDEM Group:*

- 1. Receives the report.*
- 2. Approves the Accession Agreement between the Wellington CDEM Group and GNS Science*
- 3. Requests the Chair of the Wellington CDEM Group (Mayor Wayne Guppy) to sign the Agreement on the CDEM Group's behalf.*

The motion was **CARRIED**.

CDE 80 **CDEM Group work programme progress report**

The report was introduced by Jessica Hare, Emergency Management Advisor Greater Wellington.

**Report 10.192**

File Z/01/04/20

*Moved*

*(Cr McKinnon/Mayor McPhee)*

*That the CDEM Group:*

- 1. Receives the report.*
- 2. Notes the contents of the report.*

The motion was **CARRIED**.

**Noted**

Rian van Schalkwyk circulated Attachment 1 to Report 10.92: a series of topographic maps of sea landing areas, which had been omitted from the order paper.

CDE 81 **Update on CDEM Group public education initiatives**

Jessica Hare introduced the report.

**Report 10.193**

File Z/01/04/20

*Moved*

*(Mayor Rowan/Mayor Daniell)*

*That the CDEM Group:*

- 1. Receives the report.*
- 2. Notes the contents of the report.*

The motion was **CARRIED**.

CDE 82 **CDEM Group appointments**

**Report 10.194**

File Z/01/04/20

*Moved*

*(Mayor Rowan/Mayor Daniell)*

*That the CDEM Group makes the following appointments:*

1. *Rian van Schalkwyk, Interim Group Controller.*
2. *Claire Johnstone, Local Recovery Manager, Hutt City Council.*
3. *Chris Upton, Local Recovery Manager Controller, Upper Hutt City Council.*

The motion was **CARRIED**.

CDE 83 **Exercise Tangaroa**

**Report 10.195**

File Z/01/04/20

*Moved*

*(Mayor Rowan/Mayor Brash)*

*That the CDEM Group:*

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

CDE 84 **Exercise Phoenix VI evaluation report**

**Report 10.196**

File Z/01/04/20

The report was introduced by Rian van Schalkwyk.

*Moved*

*(Mayor Staples/Mayor McPhee)*

*That the CDEM Group:*

1. *Receives the report.*
2. *Notes the contents.*
3. *Requests that officers report to the next CEG meeting with management options, recommendations, and time lines for responding to a major disaster resulting from an earthquake in Wellington.*

The motion was **CARRIED**.

CDE 85 **Civil Defence Emergency Management (CDEM) competency framework**

**Report 10.197**

File: Z/01/04/20

The report was introduced by Rian van Schalkwyk and Keith Evans (Central Regional Co-ordinator MDCDEM).

*Moved*

*(Mayor Rowan/Mayor Daniell)*

*That the CDEM Group:*

1. *Receives the report.*
2. *Notes the contents.*

The motion was **CARRIED**.

CDE 86 **Controller and Recovery Manager training**

The report was introduced by Rian van Schalkwyk.

**Report 10.198**

File Z/01/04/20

*Moved*

*(Mayor Daniell Mayor Rowan)*

*That the CDEM Group:*

1. *Receives the report.*
2. *Notes the content.*

The motion was **CARRIED**.

**Noted**

Officers were asked to prepare a document on elected members' role in civil defence emergencies, for use in post-election inductions.

CDE 87 **Mt Climie Repeater Site Protocols**

**Report 10.199**

File Z/01/04/20

*Moved*

*(Mayor Brash/Mayor Staples)*

*That the CDEM Group:*

- 1. Receives the report.*
- 2. Notes the contents.*

The motion was **CARRIED**.

CDE 88 **Lessons learnt from Chilean tsunami (oral report)**

Jessica Hare gave a *Powerpoint* presentation.

CDE 89 **Update on Emergency Management Subsidies and the new Contestable Fund – Ministry of CDEM (oral report)**

Alan Walker, Manager CDEM Development Ministry of Civil Defence & Emergency Management, gave an oral report.

CDE 91 **Questions**

There were no questions.

CDE 92 **General business**

There was no general business.

CDE 93 **Next meeting**

The next meeting will be held at 2 pm on Thursday 4 November 2010 at Greater Wellington Regional Council.

The meeting closed at 3.21 pm

Councillor FH Wilde  
Acting Chair,  
Civil Defence Emergency Management Group

Date