

# **Terms of Reference for the Greater Wellington Parks Network Plan (specific provisions relating to Battle Hill Farm Forest Park) Subcommittee**

**December 2010**

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## **1. Membership**

The membership of the Greater Wellington Parks Network Plan (specific provisions relating to Battle Hill Farm Forest Park) Subcommittee shall be made up of three persons appointed by Council for their relevant skills, attributes and knowledge relevant to the powers of the Subcommittee.

One of the members shall be appointed by the Council as Chairperson.

The quorum is two members.

The members shall be eligible to receive such meeting fees and allowances as determined by Council.

## **2. Meeting procedures**

The Wellington Regional Council Standing Orders apply. All members have equal speaking rights and a deliberate vote. The Chairperson also has a casting vote.

Meetings will be open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

## **3. Powers**

The Subcommittee has the power:

- To hear oral submissions on the proposed provisions of the Greater Wellington Parks Network Plan that provide for a potential wind farm access road, including servicing cables buried beneath the access road, in Battle Hill Farm Forest Park (proposed provisions).
- To consider both the written and oral submissions on the proposed provisions.
- To summarise the outcomes of the consultation process.
- To seek clarification from Council officers on any technical matters.
- Unfettered by any previous Council decisions and disregarding any previous contractual arrangements, to prepare a report to the Council with recommendations regarding whether the proposed provisions, or any variation to them, should be included in the Greater Wellington Parks Network Plan.

## **4. Responsibilities**

The Subcommittee shall ensure that:

- The hearing and consideration process is carried out in a way that is effective and timely;
- Submitters are provided with the best possible opportunity to be heard in support of their submission;
- Subcommittee members receive submissions with an open mind and give due consideration to each submission; and
- The decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

## **5. Duration of subcommittee**

The Subcommittee is deemed to be dissolved at the end of the decision-making process on the inclusion of the proposed provisions in the Greater Wellington Parks Network Plan.