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Committee CDEM Group  
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## **CDEM Group meeting dates for 2011**

### **1. Purpose**

To propose the CDEM Group meeting dates for 2011.

### **2. Background**

The Terms of Reference for the CDEM Group state that it will hold meetings at such frequency, times and places as agreed for the performance of the functions, duties and powers delegated to it under the Terms of Reference. However, there are to be at least two meetings per year.

### **3. Proposed meeting dates for the CDEM Group**

In order to accommodate the key dates for the Co-ordinating Executive Group (CEG) meetings, it is proposed that the CDEM Group meet on the following dates in 2011:

- **Friday 1 April 2011** 08.30am.
- **Friday 3 June 2011** 09.00am.
- **Friday 9 September 2011** 09:00am.
- **Friday 25 November 2011** 09:00am.

The venue for the meetings will be at Upper Hutt City Council, Council Chamber, Level 3.

#### **4. Recommendation**

*That the CDEM Group meet on the following dates in 2011:*

- 1. Friday 1 April 2011 08.30am.*
- 2. Thursday 4 November 2010 at 09.00am.*
- 3. Friday 9 September 2011 09:00am.*
- 4. Friday 25 November 2011 09:00am.*

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