

## **Attachment 4: Terms of reference for the Regional Public Transport Plan Hearings Subcommittee**

### **1. Introduction**

Consultation and hearings on the Proposed Regional Public Transport Plan (Proposed Plan) is being carried out in accordance with the special consultative procedures set out in the Local Government Act 2002.

### **2. Purpose**

The purpose of the Regional Public Transport Plan Hearings Subcommittee (Subcommittee) is to hear and consider submissions on the Proposed Plan and to recommend changes to enable adoption of a Regional Public Transport Plan in accordance with the Public Transport Management Act 2008 and the special consultative procedure.

### **3. Membership**

The membership of the Subcommittee shall be made up of five members as set out below:

- Cr Peter Glensor (Chair)
- Cr Paul Bruce
- Cr Paul Swain
- Mr Nelson Rangī
- Cr Jenny Brash

The subcommittee shall have a quorum of three.

### **4. Meeting procedures**

The Wellington Regional Council Standing Orders apply. Hearings will be open to the public, except where otherwise provided for by the Local Government Official Information and Meetings Act 1987. Members should be present for the substantial part of the hearings and deliberations in order to participate in decision-making of the subcommittee.

### **5. Powers**

The Subcommittee has the power to hear oral submissions, consider both written and oral submissions, summarise the outcomes of the consultation process and seek clarification from Council officers on any matters. The Subcommittee has the power to identify and consider any changes to the Proposed Plan and prepare a report to the Economic Wellbeing Committee with recommendations regarding amendments to the Proposed Plan.

## **6. Responsibilities**

The Subcommittee shall ensure submitters are provided with the best possible opportunity to be heard in support of their submission and that the decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

## **7. Duration**

The Subcommittee is deemed to be dissolved at the end of the Regional Public Transport Plan consultation and decision-making process.