



Please note that these minutes remain unconfirmed until the meeting of the Civil Defence Emergency Management Group Joint Committee on 30 August 2013

Report 13.702

28 /06/2013

File: E/11/12/02

Minutes of the Civil Defence Emergency Management Group Joint Committee meeting held in the Council Chambers, Wellington City, 101 Wakefield Street Wellington, on Friday, 28 June 2013 at 9.30am

Present

Mayor Rowan (Chair)	(Kapiti Coast District Council)
Mayor Daniell	(Masterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Mayor Wallace (from 9.37am)	(Hutt City Council)
Councillor Wilde	(Chair, Greater Wellington Regional Council)

Public Business

1 Apologies

Moved

(Mayor Rowan/ Cr Wilde)

That the CDEM Group accepts the apologies for absence from Mayors Leggett and Mark and for Mayor Wallace's delayed arrival.

The motion was **CARRIED**.

2 Public Participation

There was no public participation.

3 Confirmation of Minutes

Moved

(Mayor Staples/ Mayor Daniell)

That the CDEM Group confirms the minutes of the meeting of 28 March 2013, Report 13.127.

The motion was **CARRIED**.

4 **WREMO Monthly report**

Bruce Pepperell summarised the key points in the report and said the Group was heading for a \$500k surplus for the year. CEG had approved \$200k of this being used to offset next year's expenditure and the balance would be held as a reserve pending a business case for its investment.

Report 13.689

File: Z/01/04/19

Moved

(Mayor Wade-Brown/ Mayor Guppy)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents of the report.*

The motion was **CARRIED**.

5 **Proposed CDEM Group Plan**

The draft plan was tabled along with supporting comments from the Minister. The Chair then welcomed John Hamilton, Director of CDEM who outlined the Ministry's priorities for the year ahead and commented favourably on the way the community came together during the recent storm. This reflected the hard work behind the scenes in creating community networks.

Report 13.692

File: Z/01/04/19

Moved

(Mayor Guppy/ Mayor Wallace)

That the CDEM Group:

- 1. Receives the draft plan.*
- 2. Notes the draft plan as presented was essentially the same document approved by the Joint Committee for public consultation.*
- 3. Approves the proposed Wellington Region Civil Defence Emergency Management Group Plan.*

The motion was **CARRIED**.

6 **Capability Assessment – Corrective Actions Update**

The Capability Assessment was carried out by the Ministry of CDEM in 2010 prior to the establishment of WREMO. The tabular report presented indicates significant progress has been made since then to address the opportunities for improvement identified.

Report 13.693

File: Z/01/04/19

Moved

(Mayor Staples/ Mayor Guppy)

That the CDEM Group:

- 1. Receives the report (in matrix form).*
- 2. Notes the progress achieved to date.*

The motion was **CARRIED**.

7 **CDEM Group appointments**

The recent storm events re-enforced the message that it is important to have up-to-date appointments of alternate local controllers to ensure there is always cover should a local controller be absent for any reason.

Report 13.694

File: Z/01/04/19

Moved

(Mayor Wallace/ Mayor Guppy)

That the CDEM Group:

- 1. Receives the report.*
- 2. Appoints Clive Phillips as the Local Controller for Hutt City.*
- 3. Appoints Matt Reid as an alternate Local Controller for Hutt City.*
- 4. Remove Robyn Steel from the list of Controllers and Gael Ferguson from the list of Recovery Managers, both having vacated their appointments.*

The motion was **CARRIED**.

8 **MCDEM Request to establish a distributed Emergency Inventory**

The Group noted the response from the CEG Chair to the Director MCDEM re establishment of a National CDEM Inventory. While offering support in principle, the CEG did not agree with the proposal to transport 1/3 of the national inventory to Wellington.

9 **Emergency compost toilet trial**

Bruce Pepperell presented a report on the successful emergency compost toilet trial. The trial was conducted in response to one of the major issues to come out of Christchurch – the disposal of waste material from Porta-Loo and chemical toilets. The outcome of the trial shows that the emergency compost toilet is a viable option due to its simplicity, using materials available from household workshops and gardens. Further work on the project is progressing with councils in the region.

Report 13.695

File: Z/01/04/19

Moved

(Mayor Staples/ Mayor Wallace)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents of the report and guide.*
- 3. Notes the on-going work with the Councils in the region.*

The motion was **CARRIED**.

10 **Household Emergency Rainwater Tank Project upgrade**

Bruce Pepperell updated the Group on the project. The tanks have a 200 litre capacity and come with a diverter. They are now more robust than previous designs as the tap is brass rather than plastic and the diverter is of an improved design. An order for 448 water tanks has been placed and the tanks will be available through council i-sites and reception desks.

11 **DHB Readiness Brief**

Greg Phillips from Capital and Coast DHB gave a presentation on health emergency management planning and the DHB's operational policy framework. Mr Phillips discussed the perception that all DHB planning for an emergency is centred on casualties, along with accident and emergency departments. Other important areas of concern for the DHB include patients on dialysis, mental health patients and other vulnerable people in the community.

12 **General business**

The Group discussed the recent storm and agreed that an in-depth debrief of individual council experiences would be beneficial. Bruce Pepperell noted that many opportunities for improvement arising from the storm were already in WREMO work plans.

The meeting closed at 11.05am.

Mayor Jenny Rowan
Chair, Civil Defence Emergency Management Group

Date: