



Please note that these minutes remain unconfirmed until the meeting of the Audit, Risk and Assurance Committee on 19 September 2013

**Report 13.72**

27/02/2013

File: E/11/06/03

**Minutes of the Audit, Risk and Assurance Committee meeting held in the Level 8 Alpha Room, Regional Council Centre, 142 Wakefield Street Wellington, on Wednesday, 27 February 2013 at 9.35am.**

**Present**

Councillors Aitken (Chair), Donaldson, Glensor, and Wilson.

**Also present**

Councillor Lamason.

**1 Apologies**

*Moved*

*(Cr Aitken / Cr Glensor)*

*That the Council accepts the apology for absence from Councillor Wilde.*

**2 Conflict of Interest declarations**

There were no declarations of conflict of interest.

**3 Public participation**

There was no public participation.

**4 Confirmation of the public and public excluded minutes of 31 October 2012**

**Reports 12.528 and PE 12.529**

E/11/06/03

*Moved*

*(Donaldson / Wilson)*

*That the Committee confirms the public and public excluded minutes of 31 October 2012, Reports 12.528 and PE 12.529.*

The motion was **CARRIED**.

5 **Summary risk report**

**Report 13.21**

CFO/26/01/01

Bruce Simpson, Chief Financial Officer, introduced the report.

*Moved*

*(Cr Aitken / Cr Glensor)*

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

The Committee requested that the Summary risk report be subject to further analysis.

6 **Project Management Policy**

**Report 13.11**

CFO/31/04/01

Mike Timmer, Treasurer, introduced the report.

*Moved*

*(Cr Aitken / Cr Donaldson)*

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**

The Committee discussed the need for full-organisational compliance with the Project Management Policy.

7 Quarterly review for the period ending 31 December 2012

**Report 13.56**

CFO/23/01/10

Leigh-Anne Buxton, General Manager, People and Capability; Bruce Simpson, Chief Financial Officer; Mike Timmer, Treasurer and Donna Baker, Manager, Communications, all spoke to the report.

*Moved*

*(Cr Aitken / Cr Glensor)*

*That the Committee:*

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED.**

The public part of the meeting closed at 11.05am.

Cr J Aitken  
Chair

Date: