

Report 13.96
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File E/11/01/04

Committee Council
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Establishment of a committee to consider submissions on the Draft Annual Plan 2013/14 and other matters that are the subject of consultation

1. Purpose

To establish a committee to consider and hear submissions and feedback on the Draft Annual Plan 2013/14 and other matters which are the subject of concurrent consultation.

2. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

2.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

3. Background

The Draft Annual Plan 2013/14 will be open for submissions and other feedback from the 25 March to 26 April 2013. The Council is concurrently consulting on the following:

- Proposed Resource Management Charging Policy
- Proposed Parks Concession Guidelines

Submissions received on the above policies will be considered alongside the Annual Plan submissions, but with separate recommendations to Council.

The hearing of submissions is scheduled for 28 to 29 May 2013. It is appropriate that the Council establish a committee to consider and hear the submissions and other feedback and report to the Council meeting on 12 June 2013 with its recommendations for amendments to the Draft Annual Plan 2013/14 and other matters which are the subject of concurrent consultation.

4. Terms of reference for committee

The proposed terms of reference for the committee are attached (**Attachment 1**).

5. Local Government Act 2002

It is consistent with best practice and the requirements of section 83(1) of the Local Government Act 2002 (special consultative procedure) that members hearing submissions should be present for the duration of the hearing and consideration of the submissions. The only constraint, therefore, is the availability to sit through the anticipated two days of hearings and be available for deliberations.

6. Communication

No communications are necessary in relation to the matters detailed in this report.

7. Recommendations

That the Council:

- 1. **Receives** the report.*
- 2. **Notes** the content of the report.*
- 3. **Resolves** to establish the Annual Plan 2013/14 Hearing Committee to consider submissions and other feedback on the Draft Annual Plan 2013/14 and other matters which are being concurrently consulted on, and to report to Council with recommendations for amendments to the Draft Annual Plan 2013/14 and other matters which are the subject of concurrent consultation.*
- 4. **Appoints** Crs Aitken, Brash, Bruce, Donaldson, Glensor, Greig, Laidlaw, Lamason, McPhee, Ponter, Swain, Wilde and Wilson as members of the committee, and appoints Cr Wilde as Chair.*
- 5. **Adopts** the terms of reference for the Committee as set out in Attachment 1 to this report.*

Report prepared by:

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Attachment 1: Terms of Reference for the Annual Plan 2013/14 Hearing Committee