

Report 13.1002
Date 11 November 2013
File E/12/01/04

Committee Council
Author Francis Ryan, Manager, Democratic Services

Proposed meeting schedule for the remainder of 2013

1. Purpose

To present to the Council the proposed meeting schedule for the balance of the 2013 calendar year.

2. Background

The meeting schedule contained in **Attachment 1** is proposed for the remainder of the 2013 calendar year for the Council and its committees.

3. Communication

Once the meeting schedule for the balance of the year is confirmed, public notices of meetings will be placed in *The Dominion Post*, the *Wairarapa Times-Age*, and posted on the Council's web site.

4. The decision-making process and significance

The matter requiring decision in this report has been considered against the requirements of Part 6 of the Local Government Act 2002.

4.1 Significance of the decision

The significance of the matter has been considered, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision it is recommended that the matter be considered to have low significance.

A formal record outlining consideration of the decision-making process is not required in this instance.

5. Recommendations

That the Council:

1. *Receives the report.*

2. *Notes the content of the report.*
3. *Adopts the meeting schedule outlined in the attachment to this report.*

Report prepared by:

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Services

Report approved by:

Leigh-Anne Buxton
General Manager, People &
Capability

Attachment 1: Proposed meeting schedule for the remainder of 2013

Proposed meeting schedule for the remainder of 2013

Wellington City Public Transport Spine Options
Hearing Subcommittee

8.30am, 26 November

Council

9.30am, 12 December