

Report 2014.39
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Committee Risk and Assurance Committee
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ACC WSMP Audit report

1. Purpose

This report informs the Committee of the outcome of the ACC Workplace Safety Management Practices (WSMP) programme audit, which was conducted in November/December 2013.

2. Background

The Greater Wellington Regional Council (GWRC) participates in ACC's WSMP programme. This programme rewards employers who build safer workplaces by putting in place health and safety systems and processes that promote injury prevention. It is a nationally recognised audit programme with ten specific elements that have three levels of achievement – primary, secondary and tertiary. Each level offers a discount on the employer's standard ACC WorkPlace Cover levies:

Primary which earns a 10% discount

Secondary which earns a 15% discount

Tertiary which earns a 20% discount

GWRC has participated in the ACC WSMP programme since 2007 when we achieved primary status. We are required to undertake an external audit every two years. In 2009 and 2011 we achieved secondary status.

3. Comment

The Risk and Assurance Committee has responsibility for monitoring GWRC's health and safety management system to obtain assurance that the organisation is identifying and managing risks in accordance with the Health and Safety in Employment Act 1992 and any substitute legislation.

The reporting framework that we have put in place to provide the Committee with assurance regarding the health and safety management system includes a

summary of audit recommendations. As the ACC WSMP programme is the main audit of our health and safety management system, a full copy of the audit report is attached as **Attachment 1**. This audit report details each of the ten elements of the audit tool, specifies how each element is verified, provides a narrative on the auditor's findings and where applicable, the auditor has made recommendations for improvement.

The auditor recommended to ACC that GWRC met the audit requirements to attain tertiary status. This has been confirmed by ACC.

GWRC has received an additional 5% discount on our standard WorkPlace Cover levies, which amounts to an approximate \$7,500 per annum.

Audit recommendations

We have reviewed the audit recommendations and have amended our 2013 – 2014 organisational Health and Safety Objectives to ensure that we have included any recommendations that had not already been identified. A copy of the 2013 – 2014 Health and Safety Objectives is attached as **Attachment 2**.

4. Communication

GWRC's accreditation of tertiary status in the ACC WSMP audit is published on GWRC's internet.

5. The decision-making process and significance

No decision is being sought in this report.

6. Recommendations

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

Report prepared by:

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