

Report 2014.198
Date 15 April 2014
File WO/06/01/01

Committee Te Kāuru Upper Ruamahanga Floodplain
Management Plan Subcommittee
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Subcommittee Forward Work Programme

1. Purpose

To recommend a meeting schedule for the Subcommittee for the first half of the 2014/15 financial year.

2. Background

The Te Kāuru Upper Ruamahanga Floodplain Management Plan Subcommittee provides governance of the FMP process. It is therefore necessary for the project manager to report to and/or workshop with this Subcommittee at a regular frequency.

The Subcommittee meeting schedule will guide the project programme, and represent key milestone stages of the development of the floodplain management plan.

It is recommended that the Subcommittee reviews the proposed dates and agrees on mutually acceptable dates and times when the majority of Subcommittee members and appointees can be present.

The recommended topics may be subject to change dependant on progress with the project programme and prior Subcommittee decisions.

The Subcommittee may recommend or request additional meetings or workshops to allow for further development at stages throughout the project.

3. Schedule

The recommended schedule has been developed by GWRC officers to minimise conflicts with other council fixtures.

Date 2014	Time	Topic	Description
6 May	10:00am	Phase 1 summary presentation and discussion of issues, Phase 2 Project Plan, Phase 2 Engagement Strategy	To summarise the findings of Phase 1 investigations and present the work programme for Phase 2, including key community engagement activities.
7 July	10:00am	Phase 1 Summary Report, Phase 2 Issues Report and Phase 2 Options discussion	To endorse the Phase 1 Summary Report. To endorse Issues Report. To discuss individual options for river management. This stage may require an additional ½ day workshop with a field trip.
12 August	10:00am	Phase 2 – Options Report	To report and agree on those options which are suitable for use in the rivers of the project area
7 October	10:00am	Phase 2 – Option Combination Development	To develop combinations of selected options which together could manage the flood risk
9 December	10:00am	Phase 2 – Option Combination Report	To report and agree on those combinations which may solve the catchment issues, and recommend that further refinement is completed.

4. The Decision-Making Process and Significance

Officers recognise that the matters referenced in this report may have a high degree of importance to affected or interested parties.

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002 (the Act). Part 6 sets out the obligations of local authorities in relation to the making of decisions.

4.1 Significance of the Decision

Part 6 requires Greater Wellington Regional Council to consider the significance of the decision. The term ‘significance’ has a statutory definition set out in the Act.

Officers have considered the significance of the matter, taking the Council's significance policy and decision-making guidelines into account. Officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

5. Recommendations

That the Subcommittee:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Approves the recommended meeting schedule.*

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