

Report 14.224
Date 23 April 2014
File E/01/01/09

Committee Council
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Power of Attorney to sign deeds

1. Purpose

For the Council to grant a Power of Attorney to Leigh-Anne Buxton, General Manager, People and Capability, for the signing of deeds on behalf of the Council.

2. Background

Deeds are routinely entered into by the Council for a wide range of property related matters. For reasons of administrative efficiency, the Council decided in February 2009 that officers should be granted a Power of Attorney to sign deeds on behalf of the Council – Report 09.24 refers.

David Benham (Chief Executive Officer) and Warren Tocker (Chief Financial Officer) have been granted a Power of Attorney to sign deeds.

3. Comment

With Warren Tocker's departure from Greater Wellington Regional Council in April 2014 it is appropriate for the Council to consider granting a new Power of Attorney so that there will continue to be two Greater Wellington Regional Council officers with the power to sign deeds on behalf of the Council. It is proposed that a Power of Attorney to sign deeds on behalf of the Council be granted to Leigh-Anne Buxton, General Manager, People and Capability, whose portfolio includes property matters.

The proposed form of the Power of Attorney is attached as *Attachment 1*.

4. Communication

The Council's decision will be recorded in the delegations register and will be communicated to those persons who prepare deeds for the Council.

5. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

5.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

6. Recommendations

That the Council:

1. ***Receives the report.***
2. ***Notes the content of the report.***
3. ***Grants a Power of Attorney to Leigh-Anne Buxton, General Manager, People and Capability, to sign deeds on behalf of the Council.***
4. ***Authorises two Councillors to sign the Power of Attorney document as a deed.***
5. ***Revokes the Power of Attorney granted to Warren Tocker, Chief Financial Officer.***

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Attachment 1: Power of Attorney to sign deeds – Leigh-Anne Buxton, General Manager, People and Capability