



**Please note that these minutes remain unconfirmed until the meeting of the Civil Defence Emergency Management Group Joint Committee on 20 June 2014**

**Report 14.179**

28/03/2014

File: E/12/12/02

**Minutes of the Civil Defence Emergency Management Group,  
Joint Committee meeting held in the Council Chamber, Upper  
Hutt City Council, 838 Fergusson Drive Upper Hutt, on Friday 28  
March 2013 at 9.00am**

**Present**

Mayor Leggett (Chair)	(Porirua City Council)
Mayor Church	(Kapiti Coast District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Mayor Wallace	(Hutt City Council)
Councillor Wilde	(Greater Wellington Regional Council)

**1 Apologies**

*Moved*

*(Mayor Leggett / Mayor Guppy)*

*That the CDEM Group accepts the apologies for absence from Mayors Mark and Patterson.*

The motion was **CARRIED**.

**2 Public participation**

Matthew Nolan from Readynet gave a presentation on the Readynet system of emergency preparedness. Following discussion on the points raised, members reiterated their support for the decision not to acquire Readynet for implementation region wide.

### 3 Confirmation of Minutes

*Moved*

*(Mayor Leggett/ Mayor Staples)*

*That the CDEM Group confirms the minutes of the meeting of 22 November 2013, Report 13.1026.*

The motion was **CARRIED**.

### 4 WREMO Quarterly Report

Bruce Pepperell and Dan Neely, Manager, Community Resilience, spoke to the report. The Group discussed the 'It's Easy' guide book for household preparedness which had been updated along with the recently produced prepared neighbours edition and the soon to be introduced business edition. This last guidebook would be supported by an on-line template to assist small to medium enterprises develop an effective business continuity plan. The 12 month structural review has now been completed resulting in additional community resilience staff for Porirua and the Wairarapa plus a dedicated operational staff member for Kapiti. The Group noted the success of preparedness enabler sales (both Grab and Go Bags and 200 litre water tanks) particularly the fine results in Upper Hutt City where it is estimated that seven percent of households now have an emergency water tank installed.

**Report 14.167**

File: Z/01/04/19

*Moved*

*(Mayor Leggett/ Mayor Wade-Brown)*

*That the CDEM Group:*

- 1. Receives the report.*
- 2. Notes the contents of the report.*

The motion was **CARRIED**.

### 5 Wellington Hospital Water Reservoir

Kevin Lavery, Chief Executive, Wellington City Council, gave a brief oral report on the Wellington Hospital Water Reservoir situation. In order to satisfactorily progress the matter, the parties concerned need to be clear on the appropriate engineering solution and then agree on appropriate funding arrangements. Further information to support decision-making should be available prior to the next Joint Committee.

## **6 International Centre of Excellence (ICoE) Launch - Update**

The International Centre of Excellence (ICoE) for community resilience was launched with Local Government Leaders, partner organisations, central government representatives and international researchers in attendance. The ICoE is a partnership between researchers and practitioners focusing on the whole of the Wellington region including both urban and rural communities.

## **7 Debrief from Anniversary Day Earthquake**

Bruce Pepperell discussed the learnings from the 20 January 2014 earthquake which affected parts of southern Hawkes Bay, the Manawatu and the northern Wairarapa. He stressed the importance of the relationship between Local Controller, Mayor and Council as well as timely and effective communication, as the key to the best possible outcome. The use of social media by the Group, partner agencies and members of the community meant a wealth of useful information was available to aid situational awareness.

The meeting closed at 9.50am.

Mayor Nick Leggett  
Chair, Civil Defence Emergency Management Group

Date: