

Report	16.155
Date	12 May 2016
File	CCAB-8-524
Committee	Council
Author	Cr Chris Laidlaw, Council Chair

Appointment to committee

1. Purpose

For the Council to amend the terms of reference for the Sustainable Transport Committee and appoint Cr Ponter to the Sustainable Transport Committee.

2. Background

Following the appointment of Daran Ponter to the Council, it is now proposed to appoint him as a member of the Sustainable Transport Committee.

To provide for Cr Ponter's appointment as a member of the Sustainable Transport Committee, the Council will need to amend the Committee's terms of reference.

3. Amendment to the terms of reference

The current terms of reference for the Sustainable Transport Committee specify that its membership shall include nine Councillors. To accommodate the appointment of Cr Ponter to the Committee the terms of reference need to be amended to provide for ten Councillor members of the Committee.

4. Communication

No communication is required as an outcome of this report.

5. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

5.1 Significance of the decision

Officers have considered the significance of the matter, taking the Council's significance and engagement policy and decision-making guidelines into account. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

5.2 Engagement

Due to its procedural nature and low significance, no engagement on the matters for decision is required.

6. Recommendations

That the Council:

- 1. **Receives** the report.*
- 2. **Notes** the content of the report.*
- 3. **Amends** the terms of reference for the Sustainable Transport Committee to provide that the Committee's membership shall include ten Councillors.*
- 4. **Appoints** Councillor Ponter to the Sustainable Transport Committee.*

Report prepared by:

Cr Chris Laidlaw
Council Chair