

Draft Terms of Reference for the Waiohine River Draft Floodplain Management Plan Hearing Subcommittee

May 2016

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1. Membership

The membership of the Waiohine River Draft Floodplain Management Plan Hearing Subcommittee comprises:

- Councillor Barbara Donaldson (GWRC)
- Councillor Viv Napier (SWDC)
- Councillor Mike Ashby (CDC)
- Shane Atkinson (Waiohine River FMP Advisory Committee)

Cr Barbara Donaldson is Chairperson of the Subcommittee.

The quorum is three members.

2. Meeting procedures

All members have equal speaking rights and a deliberative vote. In addition, the Chairperson has a casting vote in the case of an equality of votes.

Members must be present for the substantial part of the hearing and deliberations in order to participate in the decision-making of the subcommittee.

3. Powers

The subcommittee has the power to:

- consider written and oral submissions on the proposed Waiohine River Draft Floodplain Management Plan;
- seek clarification from Council officers on any technical matters; and
- develop recommendations in relation to the Waiohine River Draft Floodplain Management Plan for consideration by the Environment Committee.

4. Responsibilities

The subcommittee shall ensure that:

- the hearing and consideration process is carried out in a way that is effective and timely;
- submitters are provided with the best possible opportunity to be heard in support of their submission;
- subcommittee members receive submissions with an open mind and give due consideration to each submission; and
- the decision-making process is robust and transparent.

5. Remuneration

The expenses of members of the Subcommittee who are elected members of the Wellington Regional Council, Carterton District Council and South Wairarapa District Council shall be met by the council they represent.

Subcommittee members who are not otherwise being remunerated may claim Greater Wellington Regional Council daily meeting attendance allowances and expenses.

6. Duration of subcommittee

The subcommittee is deemed to be dissolved at the end of the decision-making process on the Waiohine River Draft Floodplain Management Plan.

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