

# Terms of Reference for 2019-2022 Triennium

## Transport Committee (A committee of the whole)

### 1 Purpose

To oversee the development, implementation and review of Council's strategic direction and policies for transport and mode-shift; set the operational direction to deliver public transport and mode-shift; provide input into joint transport-related projects and initiatives; and ensure these matters promote the social, economic, environmental well-being of the region.

### 2 Specific responsibilities

- 2.1 Prepare the Wellington Regional Public Transport Plan (including variations) and recommend its adoption by Council.
- 2.2 Approve strategies, policies and guidelines to deliver public transport in accordance with the Wellington Regional Public Transport Plan.
- 2.3 Approve transport strategies, policies, plans, programmes and initiatives related to transport demand management and active mode promotion.
- 2.4 Review performance trends related to public transport activities.
- 2.5 Review periodically the performance and effectiveness of transport strategies, policies, plans, programmes and initiatives, including:
  - a Delivery of the Wellington Regional Public Transport Plan
  - b Transport demand management and active mode promotion initiatives.
- 2.6 Oversee Council's involvement in jointly-managed regional and national transport programmes and projects, including Let's Get Wellington Moving and Project NEXT.
- 2.7 Consider regional, national and international developments; emerging issues and impacts; and changes in the legislative frameworks for their implications for transport strategies, policies, plans, programmes and initiatives.
- 2.8 Consider and endorse business cases for submission to the NZ Transport Agency or other agencies on strategic transport projects with the potential for significant financial impact.
- 2.9 Inform Council's representatives on matters going forward to the Regional Transport Committee to assist that committee in developing the Wellington Regional Land Transport Plan.
- 2.10 Ensure that the Committee's decision-making:
  - a Considers climate change-related risks (mitigation and adaptation)
  - b Is consistent with Council's plans and initiatives to give effect to Council's declaration of a climate emergency on 21 August 2019.
- 2.11 Advocate for the alignment of initiatives across the region with transport implications including spatial planning and land use planning.

### **3 Delegations**

- 3.1 Subject to sections 3.3 to 3.7, Council delegates to the Committee all the powers, functions and duties necessary to perform the Committee's responsibilities, except those that must not be delegated, have been retained by Council, have been delegated to another committee, or have been delegated to the Chief Executive.
- 3.2 The Committee has the authority to approve submissions to external organisations for matters pertaining directly to the Committee's purpose.
- 3.3 The Committee may make decisions on matters with a financial impact only where the related costs are:
  - a Budgeted for in the relevant business group's budget
  - b Not budgeted for in the relevant business group's budget, but can be met from savings within that budget.
- 3.4 Where the Committee considers a decision with a material financial impact is needed<sup>1</sup>, the Committee must refer the matter to Council for its decision.
- 3.5 The Committee may not make a decision that is materially inconsistent with Council's Annual Plan or Long Term Plan.
- 3.6 Where a matter proposed for consideration by the Committee is of strategic importance to the Wairarapa Constituency, that matter shall first be referred to the Wairarapa Committee or its members for their consideration.
- 3.7 The Committee shall ensure that it acts under the guidance of the Memorandum of Partnership in working with Greater Wellington's mana whenua partners of the Wellington Region to ensure effective Māori participation in the Committee's deliberations and decision-making processes.

### **4 Members**

- 4.1 All thirteen Councillors.
- 4.2 One member, appointed by Council on the nomination of Ara Tahi, who has the necessary skills, attributes or knowledge that will assist the work of the Committee.

### **5 Quorum**

Seven Committee members.

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<sup>1</sup> That is, where savings are identified from other business groups' budgets to meet the related costs; or no savings are identified across Greater Wellington's overall budget to meet the related costs.