Form 1: Application for resource consent

All sections must be completed in full and accompanied by the initial fixed application fee (see section 12) and the relevant activity form (see section 7). Failure to do so may result in your application not being accepted and/or returned. If you are applying to change/cancel a resource consent condition(s), use form 1c.

The information you provide with your application is official information and available to the public. It will be used to process your application and, together with other official information, assist in the management of the region's natural and physical resources. Access to information held by Greater Wellington Regional Council is held and administered in accordance with the Local Government Official Information and Meetings Act 1987, Privacy Act 2020. Your information may be disclosed in accordance with the terms of these Acts. It is therefore important you advise Greater Wellington Regional Council if your application includes trade secrets and/or commercially sensitive material.

You can lodge your application in any of the following ways:

- **By post to PO Box 11646, Wellington or PO Box 41, Masterton**
- **In person at our Wellington office (100 Cuba Street, Wellington Central) or Masterton office (34 Chapel Street)**
- **By email to notifications@gw.govt.nz (a signed PDF copy is required)**

1. Applicant's details

Applicant(s) name(s) and address ie, whose name will be on the consent. Note if a private or family trust is the applicant, all the trustees are required to provide contact details and sign the application form (see 4. below)

Name/Organisation: Landline: Mobile:

Postal address:

Contact person: Email:

Please note that all correspondence and documents will be sent by email only unless instructed otherwise.

The applicant is the:

Owner ☐ Occupier ☐ Lessee ☐ Prospective Purchaser ☐ The Crown ☐

Network Utility Operator ☐ Other ☐ Please specify:

2. Agent's details

Agent's name and address Please note that all correspondence will be sent to the Agent (via email) as the first point of contact during the application process, unless instructed otherwise

Name/Organisation: Landline: Mobile:

Postal address:

Contact person: Email:

3. Property owner's details (if different from above)

Name/Organisation: Landline: Mobile:

Postal address:

Contact person: Email:

4. Partnership/unincorporated entity details

For partnerships or unincorporated entities (such as private trusts or unincorporated bodies or societies) you **must** provide details of all authorised partners, trustees or members. Any consent granted will then include these names, and all individuals will be legally responsible for the consent and any associated costs. Should these persons change, then you must notify us.

Full name of person:

Signature | Status (eg, partner, trustee):

Email address: | Phone:

Full name of person:

Signature | Status (eg, partner, trustee):

Email address: | Phone:

Full name of person:

Signature | Status (eg, partner, trustee):

Email address: | Phone:

Full name of person:

Signature | Status (eg, partner, trustee):

Email address: | Phone:

Full name of person:

Signature | Status (eg, partner, trustee):

Email address: | Phone:

Full name of person:

Signature | Status (eg, partner, trustee):

Email address: | Phone:

Include details of any further partners/trustees/members on a separate page if necessary

5. Details of proposed activity

Description of activity eg, to undertake earthworks, to construct a bore, to take water from a stream

Location address and/or description of location of activity

Include the name of any relevant stream, river or other waterbody to which the application may relate, proximity to any well known landmark, etc. (Note: a location map is required in your activity form.)

Map reference: NZTM: | **Valuation reference [from rates]:**

Legal description [from rates notice] [eg, Lot 9 DP58809 Block XI]

6. Consents from the Greater Wellington Regional Council – activity forms you need to fill in

Consent(s) being applied for. You will need to fill in an activity form for each of the following activities: Make sure you attach the forms for your activity.

Water:

- Dam/divert (Form 2a) ☐
- Take and use surface water (Form 2b) ☐
- Take and use groundwater (Form 2c) ☐
- Transfer water from site to site (Form 2d) ☐

Discharge to Land:

- General discharges (Form 3a) ☐
- Agricultural discharge (Form 3b) ☐
- On-site wastewater (Form 3c) ☐

Discharge to Water:

- General discharges (Form 4a) ☐

Discharge to Air:

- Air discharge (Form 5a) ☐

Land Use:

- General river/stream works (Form 6a) ☐
- Bore/well construction (Form 6b) ☐
- Geotechnical bores in Lower Hutt (Form 6b(i) ☐
- Bridge/culvert/pipe (Form 6c) ☐
- Erosion protection structures (Form 6d) ☐
- Farm tracking/vegetation clearance (Form 6e) ☐
- Forestry (Form 6f) ☐

Coastal:

- General coastal (Form 7a) ☐
- Boatshed (Form 7b) ☐

7. Consents from local authorities

Territorial authority in which land is situated:

- Wellington City Council ☐
- Hutt City Council ☐
- Upper Hutt City Council ☐
- Porirua City Council ☐
- Kapiti Coast District Council ☐
- Masterton District Council ☐
- South Wairarapa District Council ☐
- Carterton District Council ☐

Do you require any other resource consents from your local council? Yes ☐ No ☐

If yes, please list: _____

_____

_____

Have these consents been applied for? Yes ☐ No ☐

8. Other documentation

Please list any documents in addition to your application forms that form part of your application. Note: if multiple other documents exist, please attach a separate sheet of paper.

- ☐ No other documents
- ☐ Reports _____
- ☐ Plans _____
- ☐ Other documents _____

_____

9. Pre-application advice

Please list any pre-application meetings or advice (verbal and/or written) you have had with GWRC below:

☐ Meeting(s) – with who and when?

☐ Verbal advice – from who and when?

☐ Written advice – from who and when?

☐ Other (eg, submitted draft application/AEE)

10. Compliance history

Please list any abatement notices, infringement notices, enforcement order, or convictions received under the Resource Management Act 1991 (including any date and reference number):

☐ I am a natural person (list any of the above enforcement actions in the past seven years)

☐ I am not a natural person (list all of the above enforcement actions)

11. Consultation and written approval of affected persons

Consultation with all persons potentially affected by your activity prior to lodging your application may result in considerable time and cost savings.

Non-notified applications

Non-notified consents are for activities which have minor effects on the environment. For your activity to be considered on a non-notified basis you must consult and obtain written approval from all persons potentially affected by your activity (eg, neighbours, iwi, Fish and Game Council, Department of Conservation). If you are unsure who may be an affected party, please call us. Non-notified consent applications are significantly cheaper and quicker to process.

Limited notified and fully notified applications

Notified consent applications (either limited notified or fully notified consent applications) are for activities which do not meet requirements in the RMA for processing on a non-notified basis.

Please provide any consultation details in the space provided below.

Consultation details

Have you consulted with iwi? Yes ☐ No ☐

If so, who did you consult?

Who else have you consulted?

What was their response?

How have you addressed any concerns they may have had?

Written approval of affected parties

If you have identified any affected person(s) please provide the approval(s) on form 1B.

12. Non-notified initial fixed application fees (incl. GST)

The initial fixed application fee is the average cost of processing an application type. Final processing costs are based on actual and reasonable time and disbursements spent processing your application. Contact GWRC for information about notified application fees

Discharge permit	☐ Land/Water & Land Use (combined earthworks and operational stormwater greater than 0.3ha)	$7,314.00
Discharge permit	☐ Land/Water & Land Use (earthworks or operational stormwater greater than 0.3ha)	$4,738.00
Discharge permit	☐ Land/Water & Land Use (combined earthworks and operational stormwater less than 0.3ha)	$4,738.00
Discharge permit	☐ Land/Water & Land Use (earthworks or operational stormwater less than 0.3ha)	$1,794.00
Discharge permit	☐ Land/Water & Land Use (vegetation clearance, land clearing, logging, soil disturbance, forestry)	$2,530.00

Discharge permit	☐ Land $3,266.00	☐ Water (other) $4,738.00	☐ Air (incl. greenhouse gas emissions) $3,266.00	
Water permit	☐ Take (new) $2,898.00	☐ Take (renewal) $2,346.00	☐ Transfer from site to site $1,794.00	☐ Dam/Divert $1,610.00
Land use consent	☐ River/Stream works $2,162.00		☐ Bore (standard) $1,242.00	☐ Bore (non-standard) $ 966.00
Coastal permit	☐ Other (incl. new boatshed) $2,530.00	☐ Boatshed (existing) $1,150.00		

Most bores are standard. The non-standard bore fee only applies to sand traps, bore spears and geotechnical bores

Where there is more than one application required for the same proposal, an initial fixed application fee is required for each application

How will your application fee(s) be paid?

Amount paid: $ _____

☐ **Internet banking**: Greater Wellington Regional Council – ANZ account 06-0582-0104781-00

Date of payment: _____ Reference details used: _____ Note: Please quote "Consents" and the applicant name

☐ **Cash/Eftpos** (to be made at Wellington or Masterton office)

☐ **By invoice** (only with purchase order reference): _____

The processing of your application will commence once the application fee(s) is paid in full, unless prior agreement is obtained from Greater Wellington

Who is a paying the initial fixed application fee(s)

☐ Applicant (from question 1) ☐ Agent (from question 2)

If consent processing costs exceed the initial fee, who will be paying any additional fee(s)?

☐ Applicant (from question 1) ☐ Agent (from question 2)

If a reference (eg, purchase order) is required on the invoice, please provide: _____

13. Consent monitoring charges

If your resource consent application is approved, consent monitoring charges apply to most resources consents

Who will be paying for any consent monitoring charges? (if your application is approved)

☐ Applicant (from question 1) ☐ Agent (from question 2)

If a reference (eg, purchase order) on any consent monitoring charge invoice, please provide reference below on an appropriate contact name and e-mail details (if different from above):

_____

14. Applicant's declaration

I/we hereby certify that, to the best of my/our knowledge and belief, the information given in this application is true and correct.

I/we understand that the Council may charge me/us for all costs actually and reasonably incurred in processing this application and, if granted, for any subsequent monitoring charges. Subject to my/our rights under sections 357B and 358 of the RMA to object to any costs, I/we undertake to pay all and future processing costs and monitoring costs incurred by the Council. Without limiting the Council's legal rights, if any steps, including the use of debt collectors, are necessary to recover unpaid costs, I/we agree to pay all costs associated with recovering those costs. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company in signing this application I/we are binding the trust, society or company to pay all the above costs and guaranteeing to pay all the above costs in my/our personal capacity

Full name: _____ Date: _____

Applicant's signature: _____

(or person authorised to sign on behalf of the applicant)