



**Please note that the full minutes remain unconfirmed until the Board Meeting on 6 May 2022**

SUBJECT            **Whitireia Park Board Minutes**

WHEN              Friday 3 December 2021 at 9:30 am

WHERE             Titahi Golf Club, Gloaming Hill, Titahi Bay, Porirua

**Present**

Jenny Ngarimu (Chair)	Sharli-Jo Solomon	Prue Lamason
Chris Kirk-Burnnand	Jenny Brash	Caleb Ware

Jenny Ngarimu welcomed everyone to the meeting and in response to her invitation, Sharli-Jo Solomon opened the meeting with a Karakia.

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1    **Apologies**

There were no apologies.

2    **Conflict of interest declarations**

There were no declarations of conflict of interest.

3    **Public participation**

There was no public participation.

4    **Confirmation of the minutes of 9 March 2021**

*Moved*

*(Prue Lamason/Chris Kirk-Burnnand)*

*That the Board confirms the minutes of the meeting of 13 August 2021.*

The motion was **CARRIED**.

5 **Draft Financial Accounts** [For Information]

Marilyn Walker, Democratic Services Advisor, Greater Wellington spoke to the report on behalf of Darryl Joyce, Accounting Services Manager, Greater Wellington Regional Council (Greater Wellington) and advised that access to the Board's bank account with BNZ has now been resolved and that a set of accounts will be provided at the next Board meeting on 25 February 2022.

6 **Work Programme update** [For Decision]

Gary Wheaton, Park Ranger and Kim Broad, Biodiversity Advisor, Greater Wellington, spoke to the report.

In addition to the incident outlined in the report the issue of motor bikes and in particular dirt bikes was further discussed and is identified as a continuing issue for the safety of all users of the park. Communication channels advising the public regarding this issue will be investigated and reported back to the next Board meeting on 25 February 2022.

Discussions have commenced and key issues for consideration have been identified regarding a review of the Whitireia Park Management Plan 2016. It was confirmed that it is proposed Greater Wellington in consultation with Ashleigh Sagar, the nominated representative from Ngāti Toa, that a report be presented at the next Board meeting on 25 February 2022.

*Moved*

*(Jenny Brash/Prue Lamason)*

*That (as amended) the Board:*

1. **Receives** the report.
2. **Approves** the content.
3. **Approves** that the activities detailed in the Applications summarised in Attachment 3, *Whitireia Park Permissions*, may proceed.

The motion was **CARRIED**.

**NOTED:** Ashleigh Sagar, representing Ngāti Toa has been requested by the Board to liaise with Greater Wellington staff and Restoration Group representatives and a member of the public who has indicated he would like to undertake some plantings in the valley situated to the left of Transmitter Street, past the Thornley Street entrance gate. It was understood by the Board that Ngāti Toa have consulted a landscaper regarding plantings in the Whitireia Park and that further consideration in terms of future plantings should be reviewed by all participating parties before the Board considers approving plantings by a member of the public.

7 **Restoration Group – November 2021** [For Decision]

Robyn Smith, a coordinator from the Whitireia Park Board Restoration Group spoke to the report.

During discussion, Sharli-Jo Solomon advised she will find someone else to help with planting.

Mowing and the purpose of mowing to prevent fires was discussed. Gary Wheaton confirmed that no fertilising of mowing areas is carried out and that allowing hay making does not incur any costs. If hay making is discontinued then money would need to be found to carry out mowing. Gary will speak to the contractor and mowing areas will be reviewed.

It was confirmed that 4 wheel drive access to prevent the small area of fence-line by the RNZ building referred to on Page 30 of the Attachment to the Restoration Group Report, has been completed.

Moved

(Jenny Brash/Sharli-Jo Solomon)

*That (as amended) the Board:*

- 1 **Receives** the report.
- 2 **Approves** funding of \$425.00 plus GST for Robyn Smith to obtain a GrowSafe certificate.
- 3 **Approves** that mowing within Whitireia Park be further considered in consultation with Iwi, Whitireia Restoration Group, Greater Wellington Parks Staff and the Board.

The motion was **CARRIED**.

**NOTED:** That concessions for Park Permissions provide for all dogs to be on leads and to stay on walking tracks. Media release of this requirement to be initiated.

8 **General Business**

Titahi Beach will be closed to vehicles from the end of January except for the purpose of launching boats. There will therefore likely be an increase in traffic through Whitireia Park once the beach area is no longer accessible to vehicles.

Jenny Ngarimu thanked everyone for their attendance and contribution and in response to her invitation, Caleb Ware closed the meeting with a Karakia.

The meeting closed at 10:20 am.



Jenny Ngarimu  
Chair, Whitireia Park Board

Date:

