

For Decision

DISESTABLISHMENT OF THE WHAITUA KĀPITI COMMITTEE

Te take mō te pūrongo

Purpose

1. To advise Council on matters relating to the disestablishment of the Whaitua Kāpiti Committee.

He tūtohu

Recommendations

That Council:

2. **Notes** that the Whaitua Kāpiti Committee has completed its substantive tasks, with a small number of wrap-up events scheduled before the end of 2024.
3. **Determines** that the honorarium payable to eligible external members of the Committee shall cease effective on 28 June 2024.
4. **Determines** that external members who were previously eligible to receive the honorarium shall be eligible to be paid Greater Wellington's standard meeting fee, (plus mileage and reimbursement of public transport costs) for the Committee's remaining wrap-up events.
5. **Disestablishes** the Whaitua Kāpiti Committee, effective on 1 November 2024.

Te tāhū kōrero

Background

6. The terms of reference for the Whaitua Kāpiti Committee (Committee), with regard to the duration of the Committee, state:
 - a. *The Whaitua Kāpiti Committee shall exist for the duration of the development and completion of a Whaitua Kāpiti WIP and shall cease to exist at the conclusion of this process.*
 - b. *Although the Whaitua Kāpiti Committee will cease to operate at the completion of the Whaitua Kāpiti WIP, mana whenua participation in the Kāpiti Coast Whaitua will reflect the ongoing and enduring partnership between Greater Wellington and all three iwi of the ĀRT Confederation.*
7. With the Council scheduled to receive the Committee's Whaitua Implementation Programme at a later meeting, the substantive work of the Committee has now concluded.

8. The disestablishment of the Committee will not impact on the separate arrangements put in place to progress the plan change process.
9. With the work programme of the Committee now concluded, but with members still needing to be available to attend the Committee's wrap-up events, it is proposed that the annual honorarium payable to eligible Committee members (mana whenua members and community members) cease, effective on 28 June 2024, and replaced with Council's standing meeting fee (plus mileage and reimbursement of public transport costs), which would be payable to eligible members for their attendance at the Committee's wrap-up events.
10. Establishment of an oversight committee for implementation of the WIP is underway.

Ngā hua ahumoni Financial implications

11. There are no additional costs associated with the proposals set out in this report.

Ngā Take e hāngai ana te iwi Māori Implications for Māori

12. Mana whenua members of the Committee are aware of and agree with the disestablishment of the Committee, and the proposal for future meeting payments, where these arise.
13. Mana whenua members are involved in discussions regarding the proposed oversight group.

Ngā tikanga whakatau Decision-making process

14. The matters requiring decision in this report were considered by officers against the decision-making requirements of Part 6 of the Local Government Act 2002.

Te hiranga Significance

15. Officers considered the significance of the matters, taking into account Council's *Significance and Engagement Policy* and Greater Wellington's *Decision-making Guidelines*. Officers recommend that the matters are of low significance, due to their administrative nature.

Te whakatūtakitaki Engagement

16. The members of the Kāpiti Whaitua Committee are generally aware of the proposals contained in this report.

Ngā tūāoma e whai ake nei

Next steps

17. The members of the Whaitua Kāpiti Committee will be informed of the Council's decision and appropriate payroll action will be taken.
18. Discussions will continue with members of the Whaitua Kāpiti Committee on the proposal to establish a WIP oversight group.

Ngā kaiwaitohu

Signatories

Writer	Michele Frank, Catchment Manager, Kāpiti
Approvers	Nicola Patrick – Director, Catchment Lian Butcher – Group Manager, Environment

**He whakarāpopoto i ngā huritaonga
Summary of considerations**

Fit with Council's roles or with Committee's terms of reference

Council has retained to itself the authority to establish and disestablish advisory bodies, and to make changes to their operating framework.

Contribution to Annual Plan / Long Term Plan / Other key strategies and policies

Not applicable.

Internal consultation

Democratic Services provided input into this report.

Risks and impacts - legal / health and safety etc.

There are no risks.