

Please note these minutes remain unconfirmed until the Civil Defence Emergency Management Group meeting on 18 March 2025.

Report 24.629

Unconfirmed Public minutes of the Civil Defence Emergency Management Group meeting on Tuesday 26 November 2024

Taumata Kōrero – Council Chamber, Greater Wellington Regional Council
100 Cuba Street, Te Aro, Wellington, at 11.03am

Members Present

Hon. Mayor Mark (Deputy Chair)	Carterton District Council
Mayor Baker	Porirua City Council
Mayor Caffell	Masterton District Council
Mayor Guppy	Upper Hutt City Council
Mayor Holborow (until 11.46am)	Kāpiti Coast District Council
Council Chair Ponter	Greater Wellington Regional Council
Deputy Mayor Sadler-Futter	South Wairarapa District Council
Callum Katene	

Mayors Baker, Caffell and Holborow and Deputy Mayor Sadler-Futter participated at this meeting remotely via Microsoft Teams and counted for purpose of quorum in accordance with clause 25A of Schedule 7 to the Local Government Act 2002.

Hon. Mayor Mark, as Deputy Chair, presided at the meeting in the absence of the Joint Committee Chair.

Karakia timatanga

The Committee Chair opened the meeting with a karakia timatanga

Public Business

1 Apologies

Moved: Mayor Guppy / Mayor Baker

That the Joint Committee accepts the apology for absence from Mayors Barry and Whanau and from Kura Moeahu.

The motion was **carried**.

2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

3 Public participation

There was no public participation.

4 Confirmation of the Public minutes of the Civil Defence Emergency Management Group meeting on 3 September 2024 – Report 24.481

Moved: Mayor Guppy / Mayor Holborow

That the Joint Committee confirms the Public minutes of the Civil Defence Emergency Management Group meeting on 3 September 2024 – Report 24.481.

The motion was **carried**.

5 Risk and Assurance Update – Report 24.657 [For Information]

Mark Duncan, Principal Advisor Continuous Improvement & Assurance and Dan Neely, Acting Regional Manager, Wellington CDEM Group, spoke to the report.

6 Wellington Water Update – Report 24.659 [For Information]

Charles Barker, Acting Group Manager Customer Operations, spoke to the report.

Mayor Holborow left the meeting at 11.46am at the start of the above item and did not return.

7 Wellington Region Civil Defence Emergency Management Strategy Update – Report 24.661

Dan Neely, Acting Regional Manager, Wellington CDEM Group, and Jessica Hare, Manager, Business and Development, spoke to the report.

Moved: Hon. Mayor Mark / Mayor Baker

That the Committee:

- 1 Agrees to move to a 10 year planning strategy to align with local authorities' Long Term Plan planning.
- 2 Agrees to the development of an overarching Regional Emergency Management Strategy based on local authorities' Long Term Plan planning.

The motion was **carried**.

Moved: Deputy Mayor Sadler-Futter / Mayor Guppy

- 3 Notes that the 10 year Regional Emergency Management Strategy will inform the development of the five year Group Plans.
- 4 Notes that officers will provide a report to a future meeting to approve the Regional Emergency Management Strategy.

The motion was **carried**.

8 Exercise Rū Whenua a Rohe Summary – Report 24.660 [For Information]

Charlie Blanch, Manager Operational Readiness and Response / Group Controller, spoke to the report.

9 Wellington Civil Defence Emergency Management Group Appointments – Report 24.658

Dan Neely, Acting Regional Manager, Wellington CDEM Group, spoke to the report.

Moved: Mayor Baker / Mayor Caffell

That the Committee:

- 1 **Approves** the removal of the following statutory appointees:
 - a Benjamin Vollebregt as primary Local Controller for Wellington City Council
 - b James Jefferson as primary Local Controller for Kāpiti Coast District Council
 - c Aly Curd as Group Welfare Manager
 - d Angela Bell as alternate Local Recovery Manager for Kāpiti Coast District Council.
- 2 **Approves** the addition of the following statutory appointees:
 - a Carrie McKenzie as primary Local Controller for Wellington City Council
 - b Julie Sherston as Group Welfare Manager
 - c Jon Kingsbury as alternate Local Controller for Hutt City Council
 - d Alison Geddes as alternate Recovery Managers for Hutt City Council
 - e Jarred Griffiths as alternate Recovery Managers for Hutt City Council
 - f Nicole Davey as alternate Local Recovery Managers for Kāpiti Coast District Council.
 - g Brigid Jenkins as alternate Local Recovery Managers for Kāpiti Coast District Council.
 - h Gina Anderson-Lister as alternate Local Recovery Managers for Kāpiti Coast District Council.

The motion was **carried**.

The Committee noted that Keith Evans is retiring from his position as Head of Business Resilience, and thanked him for his decades of service to emergency management in the Wellington Region and New Zealand as a whole.

Karakia whakamutunga

The Committee Chair closed the meeting with a karakia whakamutunga

The meeting closed at 12.37pm

Hon. Mayor R. Mark

Chair

Date:

UNCONFIRMED