WELLINGTON REGION EMERGENCY MANAGEMENT

If calling, please ask for Democratic Services

Wellington Region Emergency Management Committee

Tuesday 22 September 2026, 1pm

Taumata Kōrero – Council Chamber, Greater Wellington Regional Council
100 Cuba St, Te Aro, Wellington

Quorum: *Five Members*

Members

Mayor Anita Baker (Chair)	Porirua City Council
Mayor Bex Johnson (Deputy Chair)	Masterton District Council
Mayor Steve Cretney	Carterton District Council
Mayor Janet Holborow	Kāpiti Coast District Council
Mayor Ken Laban	Hutt City Council
Mayor Andrew Little	Wellington City Council
Council Chair Daran Ponter	Greater Wellington Regional Council
Mayor Fran Wilde	South Wairarapa District Council
Mayor Peri Zee	Upper Hutt City Council

Mana Whenua Advisors

Callum Katene

Kura Moeahu

Recommendations in reports are not to be construed as Council policy until adopted by Council

1 Wellington Region Emergency Management Committee

1. Definitions

1.1 For the purpose of these Terms of Reference:

"Act" means the Civil Defence Emergency Management Act 2002.

"CDEM Group" means the Wellington Region CDEM Group.

"Co-ordinating Executive Group" (the CEG) means the Co-ordinating Executive Group to be established under section 20 of the Civil Defence and Emergency Management Act 2002 and clause 10.7 of this Terms of Reference.

"Group Controller" means a person appointed under section 26 of the Civil Defence and Emergency Management Act 2002 and clause 10.1 of these Terms of Reference as a Group Controller.

"Member" means a Local Authority that is a member of the Civil Defence Emergency Management Group that is the subject of this document.

"Representative" means the Mayor or Chairperson of a Member or an alternative person who has been given the delegated authority to act for the Mayor or Chairperson.

"Wellington Region" for the purposes of these Terns of Reference means the Wellington Region as defined by the Local Government (Wellington Region) Reorganisation Order 1989, excluding the parts of the Tararua District falling within the area administered by the Greater Wellington Regional Council.

2. Name

2.1 The Wellington Region Civil Defence Emergency Management Group shall be known as the Wellington Region CDEM Group.

3. Members

3.1 Each of the following local authorities is a member of the Wellington Region CDEM Group:

Carterton District Council
Greater Wellington Regional Council
Kapiti Coast District Council
Hutt City Council
Masterton District Council
Porirua City Council

South Wairarapa District Council
Upper Hutt City Council
Wellington City Council

4 Status

4.1 The Wellington Region CDEM Group has the status of a Civil Defence Emergency Management Group under the Civil Defence Emergency Management Act 2002. It is a joint standing committee under clause 30(1)(b) of Schedule 7 of the Local Government Act 2002.

5. Purpose of Terms of Reference

5.1 The purpose of these Terms of Reference is to:

(1) Define the responsibilities of the CDEM Group as delegated to the CDEM Group by the Members

(2) Provide for the administrative arrangements of the Group.

6. Functions, duties and powers

6.1 The functions, duties and powers of the CDEM Group are those that are set out for a Civil Defence Emergency Management Group in the Civil Defence Emergency Management Act 2002.

7. Objectives of the CDEM Group

7.1 To assist the CDEM Group to meet the requirements of the Act, the Group adopts the following objectives:

(1) To ensure that hazards (as defined in the Act) and the consequential risks are identified and assessed

(2) To ensure an effective and efficient region-wide civil defence emergency management capability to respond to and recover from emergencies (as defined in the Act)

(3) To facilitate effective and efficient emergency management through partnership and co-ordination amongst the organisations represented on the Co-ordinating Executive Group

(4) To promote appropriate mitigation of the risks.

8. Representatives

8.1 Each Member is to be represented on the CDEM Group by one person only, being the Mayor or Chairperson of that local authority or an alternate representative who has been given the delegated authority to act for the Mayor or Chairperson.

8.2 An alternate representative must be an elected person from that local authority under section 13(4) of the Act.

8.3 Under section I I 4S(4) of the Local Government Act 1974, and clause 30(9) Schedule 7 of the Local Government Act 2002, the powers to discharge any representative on the CDEM Group and appoint his or her replacement shall be exercisable only by the Member that appointed the representative being discharged.

9. Requirement to maintain the CDEM Group

9.1 Section 12(2) of the Act, section I I4P(5) of the Local Government Act 1974, and clause 30(5) Schedule 7 of the Local Government Act 2002, must not be read as permitting any Member to discharge or reconstitute the CDEM Group.

9.2 It is the responsibility of each Member of the CDEM Group to ensure that they have a representative available to participate in the CDEM Group, as soon as practicable after their representative is no longer able to represent that Member for whatever reason, with the same delegated functions, duties and powers as their predecessor.

10. Delegated authority

The CDEM Group has the responsibility delegated by the Members to: 10.1

10.1 **Appoint a Group Controller**

10.1.1 Appoint in accordance with section 26 of the Act, a suitably qualified and experienced person to be the Group Controller for the Wellington Region.

10.1.2 Appoint a suitably qualified and experienced person(s) to exercise the functions, powers and duties of the Group Controller in the event of a vacancy in or absence in the office of Group Controller.

10.1.3 Delegate to the Group Controller the functions set out in section 28 of the Act.

10.2 **Appoint local controllers**

10.2.1 Appoint in accordance with section 27 of the Act and following consultation with the relevant Members, one or more persons to be a Local Controller.

10.3 **Appoint person who may declare state of local emergency**

10.3.1 Appoint in accordance with section 25 of the Act, and following consultation with the

relevant Members, at least one representative of a Member of the CDEM Group as a person authorised to declare a state of local emergency within the Wellington Region.

10.4 **Prepare, approve, implement and review civil defence emergency management group plan**

10.4.1 In accordance with sections 48 to 57 of the Act, prepare, and after consultation approve a CDEM Group Plan.

10.4.2 In accordance with section 17 of the Act, implement and monitor the CDEM Group Plan within the costs that each Member has agreed to pay.

10.4.3 In accordance with section 56 of the Act, review the CDEM Group Plan.

10.5 **Exercise powers to perform its functions**

10.5.1 In accordance with section 18(1) of the Act, all the powers that are reasonably necessary or expedient to enable the CDEM Group to perform its functions, including the power to delegate any of its functions to Members, the Group Controller, or any other person.

10.5.2 In accordance with section 18(2) of the Act:

(1) Recruit and train volunteers for civil defence emergency management tasks

(2) Conduct civil defence emergency management training exercises, practices, and rehearsals

(3) Issue and control the use of signs, badges, insignia, and identification passes authorised under the Act, regulations made under the Act, or the civil defence emergency management plan

(4) Ensure the provision, maintenance, control, and operation of warning systems

(5) Ensure the provision of communications, equipment, accommodation, and facilities for the exercise of the CDEM Group's functions and powers during an emergency

(6) Exercise any other powers that are necessary to give effect to the CDEM Group's Civil Defence Emergency Management Plan.

10.6 **Establish and Maintain the Co-ordinating Executive Group**

10.6.1 In accordance with section 20 of the Act, establish and maintain a Co-ordinating Executive Group consisting of:

(1) The chief executive officer of each Member or a senior person acting on that person's behalf;

(2) A senior member of the Police assigned for the purpose by the Commissioner of Police

(3) A senior member of the Eire Service assigned for the purpose by the National Commander

(4) The chief executive officers of Capital and Coast Health District Health Board, Hutt Valley Health Board and Wairarapa Health District Health Board, or a person or persons acting on their behalf

11. Powers not delegated

Any power that cannot be delegated in accordance with Section 114Q of the Local Government Act 1974 and Clause 32 Schedule 7 of the Local Government Act 2002.

11.2 The determination of internal staff structures of individual Members necessary for the delivery of services required under the Act or the CDEM Group Plan.

11.3 The determination of funding for implementing the CDEM Group Plan.

12. Remuneration

12.1 Each Member of the CDEM Group shall be responsible for remunerating its representative on the CDEM Group for the cost of that person's participation in the CDEM Group.

13. Meetings

13.1 The New Zealand Standard for model standing orders (NZS 9202: 2001), or any New Zealand Standard substituted for that standard, will be used to conduct CDEM Group meetings as if the CDEM Group were a local authority and the principal administrative officer of the Greater Wellington Regional Council or his or her nominated representative were its principal administrative officer.

13.2 Other standing orders may be used, subject to the agreement of the CDEM Group, and in accordance with section 19(1) of the Act.

13.2.1 The CDEM Group shall hold all meetings at such frequency, times and place(s) as agreed for the performance of the functions, duties and powers delegated under this Terms of Reference. However there will be at least two meetings per year.

13.2.2 The quorum shall consist of five (5) members.

14. Voting

14.1 In accordance with section 114Q of the Local Government Act 1974 and clause 32(4) Schedule 7 of the Local Government Act 2002, at meetings of the CDEM Group each Member's representative has full authority to vote and make decisions within the delegations of this Terms of Reference on behalf of that Member without further recourse

to that Member.

14.2 Members shall use their best endeavours to avoid use of a casting vote by obtaining majority consensus.

14.3 Each Member has one vote.

14.4 A casting vote shall not be used unreasonably in favour of one Member.

14.5 As general statements of principle, a casting vote is to be used in the best interests of the Wellington region.

15. Election of Chairperson and Deputy Chairperson

15.1 On the constitution or reconstitution of the CDEM Group Members shall elect a CDEM Group Chairperson and may elect a Deputy Chairperson.

15.2 The Group's Chairperson and Deputy Chairperson will hold office for an initial term up to the local body elections in October 2004.

15.3 Following the October 2004 elections the Chairperson and Deputy Chairperson will hold office for a term of three years or such a lesser period as may be determined by the CDEM Group. However, if three-quarters of the representatives of the Members present agree the Group may appoint a new Chairperson or Deputy Chairperson at any time.

15.4 The term of office of an appointed Chairman or Deputy Chairman ends if that person ceases to be a representative of a Member of the CDEM Group.

16. Reporting

16.1 Any organisation represented on the Co-ordinating Executive Group shall be able to prepare reports for consideration by the CDEM Group.

16.2 The Chairperson of the Co-ordinating Executive Group shall be responsible for approving reports to the CDEM Group.

16.3 Following each meeting of the CDEM Group, the Chairperson shall prepare a summary report of the business of the meeting. Each representative shall report back to his or her authority following each meeting.

17. Administering authority

17.1 In accordance with the section 23 of the Act, the administering authority for the CDEM Group is Greater Wellington Regional Council.

17.2 In accordance with section 24(2) of the Act, the administrative and relatedservices referred to in clause 17d of these Terms of Reference, include services required for the purposes of the Act, or any other Act, regulation, or bylaw that applies to the conduct of the joint standing committee under section 114S of the Local Government Act 1974,

and clause 30 Schedule 7 of the Local Government Act 2002.

17.3 Until otherwise agreed, Greater Wellington Regional Council will cover the full administrative costs of servicing the CDEM Group.

18. Good faith

18.1 In the event of any circumstances arising that were unforeseen by the Members or their representatives at the time of adopting this Terms of Reference, the Members and their representatives hereby record their intention that they will negotiate in good faith to add to or vary this Terms of Reference so to resolve the impact of those circumstances in the best interests of:

(1) The Members of the CDEM Group collectively

(2) The Wellington Regional community represented by the Members of the CDEM Group collectively.

19. Variations

19.1 Any Member may propose a variation, deletion or addition to the Terms of Reference by putting the wording of the proposed variation, deletion or addition to a meeting of the CDEM Group.

19.2 Once a proposed variation, deletion or addition to this Terms of Reference has been put to the CDEM Group, this Terms of Reference is not amended until each Member adopts the revised terms of Reference giving effect to the proposed variation, deletion or addition.

19.3 Notwithstanding clause 19.2, the CDEM Group may amend the Terms of Reference, where the changes will not materially affect the commitment of any individual Member.

20. Review of the Terms of Reference

20.1 The Terms of Reference will be reviewed and if appropriate amended by the CDEM Group at its meeting following the adoption of its Group Plan and any subsequent amendments to or revisions of that Plan.

20.2 The adoption of an amended Terms of Reference revised under clause 20.1 will be undertaken in accordance with section 19.

Wellington Region Emergency Management Committee meeting

Tuesday 22 September 2026, 1pm

Taumata Kōrero - Council Chamber, Greater Wellington Regional Council
100 Cuba Street, Te Aro, Wellington

Public Business

No.	Item	Report	Page
1.	Apologies		
2.	Declarations of conflicts of interest		
3.	Public Participation		
4.	Confirmation of Public Minutes of the Wellington Region Civil Defence Emergency Management Group meeting on Tuesday 23 June 2026	26.290	11
5.	Adoption of the 2027 Meeting Schedule	26.394	14
6.	Appointment of Emergency Management Statutory Roles	26.439	18

WELLINGTON REGION EMERGENCY MANAGEMENT

Please note these minutes remain unconfirmed until the Wellington Region Civil Defence Emergency Management Group meeting on <Date Month Year>.

Report 26.290

Public minutes of the Wellington Region Civil Defence Emergency Management Group meeting on Tuesday 23 June 2026

Taumata Kōrero – Council Chamber, Greater Wellington Regional Council
100 Cuba Street, Te Aro, Wellington, at 1pm

Members Present

Mayor Baker (Chair)	Porirua City Council
Mayor Johnson (Deputy Chair)	Masterton District Council
Mayor Cretney	Carterton District Council
Mayor Holborow	Kāpiti Coast District Council
Mayor Laban	Lower Hutt City Council
Mayor Little	Wellington City Council
Mayor Wilde	South Wairarapa District Council
Mayor Zee	Upper Hutt City Council

Mayors Cretney, Holborow and Johnson participated at this meeting remotely, via Microsoft Teams, and counted for the purpose of quorum in accordance with clause 25A of Schedule 7 to the Local Government Act 2002.

Mana whenua advisors

Kura Moeahu (online)

Karakia timatanga

The Committee Chair opened the meeting with a karakia timatanga

Public Business

1 Apologies

Moved: Mayor Baker / Mayor Zee

That the Committee accepts the apology for absence from Council Chair Ponter and Cullum Katene.

The motion was **carried**.

2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

3 Public participation

There was no public participation.

4 Confirmation of the Public minutes of the Wellington Region Civil Defence Emergency Management Group meeting on Tuesday 3 March 2026 - Report 26.96

Moved: Mayor Wilde / Mayor Zee

That the Committee confirms the Public minutes of the Wellington Region Civil Defence Emergency Management Group meeting on Tuesday 3 March 2026 - Report 26.96.

The motion was **carried**.

5 Confirmation of the Public minutes of the Wellington Region Civil Defence Emergency Management Group meeting on Friday 15 May 2026 - Report 26.218

Moved: Mayor Baker / Mayor Johnson

That the Committee confirms the Public minutes of the Wellington Region Civil Defence Emergency Management Group meeting on Friday 15 May 2026 - Report 26.218.

The motion was **carried.**

6 Approval of the Wellington Region CDEM Group Plan 2026-2031 – Report 26.278

Jess Hare, Manager Business and Development, WREMO, spoke to the report.

Moved: Mayor Baker / Mayor Little

That the Committee:

1 Notes that the Minister for Emergency Management and Recovery has reviewed the proposed plan and has not requested any changes.

2 Approves the proposed Wellington Region CDEM Group Plan 2026-2031 (Attachment 1).

3 Authorises the Joint Committee Chair to make minor editorial changes to the approved plan for publication.

The motion was **carried**.

7 Civil Defence Emergency Management Group Appointments – June 2026 – Report 26.277

Dan Neely, Regional Manager, WREMO, spoke to the report.

Moved: Mayor Laban / Mayor Holborow

That the Committee:

1 Approves the addition of the following statutory appointees:

a Geri Brooking as Alternate Local Recovery Manager, Combined Wairarapa Councils

b Tyler Ross as Alternate Local Recovery Manager, Combined Wairarapa Councils

2 Approves the removal of the following statutory appointees:

a Gordon Crawley as Alternate Local Controller, Combined Wairarapa Councils.

The motion was **carried**.

The meeting closed at 1.15pm.

Mayor A Baker

Chair

Date:

Emergency Management Committee
22 September 2026
Report 26.394

WELLINGTON REGION EMERGENCY MANAGEMENT

For Decision

ADOPTION OF THE 2027 MEETING SCHEDULE

Te take mō te pūrongo
Purpose

1. To advise the Wellington Region Emergency Management Committee (the Committee) of the meeting schedule for 2027.

He tūtohu
Recommendations

That the Committee:

1 **Adopts** the 2027 meeting dates, as follows:

a 9 March

b 8 June

c 7 September

d 16 November

2 **Authorises** the Head of Governance and Democracy, Greater Wellington, in consultation with the Committee Chair and Regional Manager, Wellington Region Emergency Management Office, to amend the schedule as necessary.

3 **Notes,** that as the Administering Authority, Greater Wellington will circulate the meeting schedule to members and key stakeholders.

Te tāhū kōrero
Background

2. The Committee's Terms of Reference states that meetings will be held twice per year or as agreed for the performance of the Committee's functions, duties and powers as delegated to it. Traditionally four ordinary meetings have been scheduled per year.

3. Scheduled meetings have been held on a Tuesday to coincide with the Wellington Regional Leadership Committee, as the mayors and Council Chair are members of both committees.

Te tātaritanga
Analysis

4. Officers propose four meetings for 2027. These will be held quarterly, as follows:
    a 9 March
    b 8 June
    c 7 September
    d 16 November
5. Additional meetings may be scheduled as and when required. This will be done in consultation with the Regional Manager, Wellington Region Emergency Management Office (WREMO) and the Committee Chair.

Ngā hua ahumoni
Financial implications

6. There are no financial implications arising from this report. The costs associated with the meetings will be met from existing budgets.

Ngā Take e hāngai ana te iwi Māori
Implications for Māori

7. There are no implications for Māori arising from this report.

Ngā tikanga whakatau
Decision-making process

8. The matters requiring decision in this report were considered by officers against the decision-making requirements of Part 6 of the Local Government Act 2002.

Te hiranga
Significance

9. Officers considered the significance (as defined in Part 6 of the Local Government Act 2002) of the matters for decision, taking into account Greater Wellington Regional Council's *Significance and Engagement Policy* and Greater Wellington's *Decision-making Guidelines*. Officers consider that the matters outlined in this report are of low significance because of their administrative nature.

Te whakatūtakitaki
Engagement

10. Because of the low significance, community engagement was not considered necessary.

Ngā tūāoma e whai ake nei
Next steps

11. Greater Wellington will send meeting invites to Committee members and key staff and stakeholders.
12. Meetings will be publicly notified in accordance with the requirements of the Local Government Official Information and Meetings Act 1987.

Ngā kaiwaitohu
Signatories

Writer	Lucas Stevenson – Kaitohutohu Ratonga Manapori | Democratic Services Advisor
Approvers	Priscila Firmo – Kaiwhakahaere Matua Ratonga Manapori | Manager Democratic Services Francis Ryan – Kaiwhakahaere Mana Urungi, Manapori | Head of Governance and Democracy Luke Troy – Kaiwhakahaere Matua Rautaki | Group Manager Strategy

He whakarāpopoto i ngā huritaonga **Summary of considerations**
Fit with Council's roles or with Committee's terms of reference The Committee's Terms of Reference state that meetings must be held twice per year or as agreed.
Contribution to Annual Plan / Long Term Plan / Other key strategies and policies The schedule will enable the Committee to consider reports and issues relevant to its responsibilities at regular intervals.
Internal consultation WREMO staff were consulted in preparing the schedule.
Risks and impacts - legal / health and safety etc. There are no known risks or impacts.

Emergency Management Committee
22 September 2026
Report 26.439

WELLINGTON REGION EMERGENCY MANAGEMENT

For Decision

APPOINTMENT OF EMERGENCY MANAGEMENT STATUTORY ROLES

Te take mō te pūrongo
Purpose

1. To advise the Wellington Region Emergency Management Committee (the Committee) of:
   a the statutory transition affecting Controller and Recovery Manager appointments
   b the regional appointments that sit with the Committee
   c proposed district-level changes while the transitional appointment mechanism is confirmed.

He tūtohu
Recommendations

That Committee:

1 **Notes** that Schedule 1, Part 5 of the Emergency Management Act 2026 continues the relevant appointment provisions of the Civil Defence Emergency Management Act 2002 during the transition period.

2 **Notes** that Local Controllers and Local Recovery Managers may continue to be appointed under the continued provisions of the Civil Defence Emergency Management Act 2002 until the corresponding District Controller and District Recovery Manager provisions of the Emergency Management Act 2026 come into force.

3 **Notes** that sections 57 and 66 of the Emergency Management Act 2026, relating to District Controllers and District Recovery Managers, do not come into force until 3 September 2027.

4 **Approves** the removal of the following statutory appointees:
   a Nienke Itjeshorst as Alternate Local Controller, Kāpiti Coast District Council
   b Steve Cody as Alternate Local Controller, Kāpiti Coast District Council
   c Gordon Crawley as Alternate Local Controller, Combined Wairarapa Councils
   d Matt Vins as Alternate Local Controller, Combined Wairarapa Councils

e Glenn King as Alternate Local Controller, Hutt City Council

f Jarred Griffiths as Alternate Local Recovery Manager, Hutt City Council

g Alison Geddes as Alternate Local Recovery Manager, Hutt City Council.

5 **Approves** the appointment of the following new statutory appointees:

a Rach Wells as Alternate Local Controller, Kāpiti Coast District Council

b Jackie Adams as Alternate Local Controller, Kāpiti Coast District Council

c Charlie Blair as Alternate Local Controller, Combined Wairarapa Councils

d Howard Duffy as Alternate Local Controller, Hutt City Council

e Haley Fieldes as Alternate Local Recovery Manager, Hutt City Council

f Jake Downing as Alternate Local Recovery Manager, Hutt City Council

g Levi Hampton as Alternate Local Recovery Manager, Kāpiti Coast District Council.

6 **Confirms,** for administrative clarity, the Regional Controller and Regional Recovery Manager appointment records set out in this report.

7 **Notes** that the future appointment of District Controllers and District Recovery Managers by territorial authority chief executives will apply from 3 September 2027.

Te tāhū kōrero
Background

2. The Emergency Management Act 2026 (the Act) received Royal assent on 3 September 2026 and replaced the Civil Defence Emergency Management (CDEM) Act 2002. The Act provides for staged commencement of the new statutory framework.

3. The Act continues existing CDEM Groups as Emergency Management Committees. The Committee may continue to meet under its current governance arrangements while updated Terms of Reference and associated documentation are developed. A separate governance update will be brought to a future meeting.

4. The new statutory terminology includes the following changes:

Area / role	Appointee name and designation
CDEM Group Joint Committee	Emergency Management Committee
Group Controller	Regional Controller
Alternate Group Controller	Person appointed to act in the role of Regional Controller
Group Recovery Manager	Regional Recovery Manager

Area / role	Appointee name and designation
Alternate Group Recovery Manager	Person appointed to act in the role of Regional Recovery Manager
Local Controller	District Controller, from 3 September 2027

Transitional appointment arrangements

5. Schedule 1, Part 5 of the Act, headed "Provisions of 2002 Act regarding appointments", continues the relevant provisions of the Civil Defence Emergency Management Act 2002 for appointments during the transition period. This means the Committee can continue to appoint Local Controllers and Local Recovery Managers, including alternates, using the current appointment arrangements until the corresponding provisions of the 2026 Act commence.

6. The new District Controller and District Recovery Manager provisions are sections 57 and 66 of the Emergency Management Act 2026. They do not come into force until 3 September 2027. From that date, the new appointment framework will apply, including the role of territorial authority chief executives in district-level appointments.

7. The proposed additions in this report should therefore be approved as Local Controller and Local Recovery Manager appointments under the provisions of the 2002 Act continued by Schedule 1, Part 5. They should not be described as District Controller or District Recovery Manager appointments at this stage.

Te tātaritanga
Analysis

Regional appointment records

8. The following regional appointments continue under the transitional provisions. They are included for completeness and administrative clarity.

Area / role	Appointee name and designation
Regional Controller	Carrie McKenzie (Regional Controller) Mark Duncan (acts in role) Jessica Hare (acts in role) Dan Neely (acts in role) Sam Bishop (acts in role) Charlie Blanch (acts in role) Derek Baxter (acts in role) Phil Becker (acts in role) Kane McCollum (acts in role)
Regional Recovery Manager	Sam Bishop (Regional Recovery Manager) Luke Troy (acts in role) Grant Fletcher (acts in role) Scott Dray (acts in role)

Local appointments requiring Committee approval

9. The following additions and removals have been identified since the previous review. The additions are sought as Local Controller and Local Recovery Manager appointments under the continued provisions of the Civil Defence Emergency Management Act 2002.

Area / role	Appointee name and designation
New appointments	Rach Wells - Alternate Local Controller, Kāpiti Coast District Council Jackie Adams - Alternate Local Controller, Kāpiti Coast District Council Charlie Blair - Alternate Local Controller, Combined Wairarapa Councils Howard Duffy - Alternate Local Controller, Hutt City Council Haley Fieldes - Alternate Local Recovery Manager, Hutt City Council Jake Downing - Alternate Local Recovery Manager, Hutt City Council Levi Hampton - Alternate Local Recovery Manager, Kāpiti Coast District Council
Removals	Nienke Itjeshorst - Alternate Local Controller, Kāpiti Coast District Council Steve Cody - Alternate Local Controller, Kāpiti Coast District Council Gordon Crawley - Alternate Local Controller, Combined Wairarapa Councils Matt Vins - Alternate Local Controller, Combined Wairarapa Councils Glenn King - Alternate Local Controller, Hutt City Council Jarred Griffiths - Alternate Local Recovery Manager, Hutt City Council Alison Geddes - Alternate Local Recovery Manager, Hutt City Council

Current local controller register appointment

10. The following tables are provided for information. They are included for completeness and administrative clarity.

District Controllers

Area / role	Appointee name and designation
Wellington City Council	Phil Becker (Primary) Moana Mackey (alternate) Hannah Brackley (alternate) Vaughan Condron (alternate) Duane Greyling (alternate)
Porirua City Council	Sandra Rodgers (Primary) Olivia Dovey (alternate) Glen Quintal (alternate) Mike Mendonca (alternate) Julian Emeny (alternate)
Kāpiti Coast District Council	Roderick Hickling (Primary) Paul Busing (alternate) Scott Dray (supplementary) Steve Millar (alternate) Richard Hopkins (alternate) **Rach Wells (new)** **Jackie Adams (new)**
Hutt City Council	Barry Vryenhoek (Primary) Matthew Boggs (alternate) Craig Cottrill (alternate) Anthony Robinson (alternate) Jon Kingsbury (alternate) **Howard Duffy (new)**
Upper Hutt City Council	Tim Harty (Primary) Craig Cottrill (alternate) Liezel Jahnke (alternate) Steve Taylor (alternate) Debra Nicholas (alternate) Gunther Wild (alternate) Jessica Hare (supplementary)
Combined Wairarapa councils	Simon Taylor, MDC (Primary) **Charlie Blair (new)** Ian Osland, MDC (alternate) Jonathan Hooker (alternate) Solitaire Robinson, CDC (alternate)

Local Recovery Managers

Area / role	Appointee name and designation
Wellington City Council	Sean Audain (Primary) Michael Duindam (alternate) Andrew Wharton (alternate) Vida Christeller (alternate)
Porirua City Council	Olivia Dovey (Primary) Mia Matheson (alternate) Nic Etheridge (alternate)
Kāpiti Coast District Council	Kris Pervan (Recovery Manager) Nicole Davey (alternate) Gina Anderson-Lister (alternate) Levi Hampton (new)
Hutt City Council	Andrea Bradshaw (Recovery Manager) **Haley Fieldes (new)** **Jake Downing (new)**
Upper Hutt City Council	Liezel Jahnke (Recovery Manager) Tim Harty (alternate)
Combined Wairarapa councils	Simon Taylor (Primary) Nigel Carter, South Wairarapa Geri Brooking (alternate) Tyler Ross (alternate)

Non-statutory regional appointments

Area / role	Appointee name and designation
Regional roles	Richard Mowll - Lifelines Utility Co-ordination Manager Franzisca Doser - Group Welfare Manager

Ngā hua ahumoni
Financial implications

11. There are no financial implications arising from the matters for decision. Any associated costs are covered by the respective councils according to their individual agreements.

Ngā Take e hāngai ana te iwi Māori
Implications for Māori

12. There are no implications for Māori.

Ngā tikanga whakatau
Decision-making process

13. The matters requiring decision have been considered against the Emergency Management Act 2026, including Schedule 1, Part 5, the continued appointment provisions of the Civil Defence Emergency Management Act 2002, and Part 6 of the Local Government Act 2002.

Te hiranga
Significance

14. Officers considered the significance (as defined by Part 6 of the Local Government Act 2002) of these matters, taking into account the Regional Council's *Significance and Engagement Policy* and Greater Wellingotn's *Decision-making Guidelines*. Officers recommend that the matters are of low significance, given their administrative nature.

Te whakatūtakitaki
Engagement

15. Due to the low significance of these decisions, no engagement on these matters was undertaken.

Ngā tūāoma e whai ake nei
Next steps

16. WREMO will:
    a notify member councils and appointees of the appointments and removals
    b prepare for the new District Controller and District Recovery Manager appointment framework before it comes into force on 3 September 2027
    c in collaboration with Greater Wellington's Democratic Services, bring updated Terms of Reference, delegations and associated governance documentation to a later Committee meeting as part of the wider implementation programme.

Ngā kaiwaitohu
Signatories

Writer	Jessica Hare – Kaiwhakahaere Matua | Manager, Business and Development, WREMO
Approver	Mark Duncan – Kaiwhakahaere ā Rohe | (Acting) Regional Manager, WREMO

He whakarāpopoto i ngā huritaonga **Summary of considerations**
Fit with Council's roles or with Committee's terms of reference Schedule 1, Part 5 of the Emergency Management Act 2026 continues the relevant 2002 Act appointment provisions during the transition period. The Committee can therefore approve new Local Controller and Local Recovery Manager appointments. Revised Terms of Reference are not required before these decisions are made.
Contribution to Annual Plan / Long Term Plan / Other key strategies and policies The appointments support continuity of regional and local emergency management capability while the new legislative framework is implemented.
Internal consultation Relevant territorial authority chief executives and emergency management contacts have been engaged and support the proposed appointees and removals.
Risks and impacts - legal / health and safety etc. The use of the continued 2002 Act provisions provides a lawful appointment pathway until 3 September 2027. Appointments must continue to use the Local Controller and Local Recovery Manager titles during this period. From 3 September 2027, new appointments will need to follow the District Controller and District Recovery Manager provisions of the 2026 Act.